` **MINUTES OF MEETING**

The MAX Charter School Board of Directors

DATE: August 31, 2023
TIME: 3:30 P.M.
PLACE: MAX Charter School
Present: Jake Giardina, Karen Chauvin, Carol "Boo" Broussard, Janice Fabregas, Dr. Al Davis, Dr. Cleve Hill, Larry Howell, Jason Talbot, Dr. Steve Welsh, Tiffany Hue, and Melissa Eschette
Als**o present were** Angelic Rodrigue and Angie Berthelot. **Teacher Representatives:** Maddi Benoit and Kailynn Mantia
Absent: J.J.Buquet and Dr. Scot Rademaker **Note:** Lacey Crochet and Catherine Jordan were unable to attend.

AGENDA		**RECOMMENDATION**
1. Call to Order	J. Giardina called the meeting to order at 3:30 P.M.	
2. Roll Call	J. Giardina called the roll	
3. Approval of the Minutes	The Minutes of July 27, 2023, were presented.	The Minutes of July 27, 2023, were accepted as presented.
4.BoardTraining/ Special Guest Presentation:	None	
5.Teacher Representative Report	Teacher Representatives Maddi Benoit (1-3 ELA) and Kailynn Mantia (1-3 Math) presented the following report: • **Lower School Updates**: **ELA**: Currently assessing students' reading and writing repertoires, both for foundational skills and grade-level standards… In addition, have been assessing each student's bidirectional incidental naming and observational learning repertoires…This is important to determine which students can learn incidentally and through observation and induce this in students where it is lacking. **MATH:** Ms. Mantia is still conducting math assessments to individualize student instruction; however, students have been working on **I-Ready** math curriculum as well as **Morningside** math fluency**.** **SOCIAL LIVING**: Lower school students are making great progress in the **Amplify** science curriculum and love all of the experiment opportunities. Most recently 3rd graders experimented with force and how it makes objects move. • **Middle School Updates**: **ELA**: Ms. Brannon is currently providing the **Core Knowledge Language Arts (CKLA)** ELA curriculum grade level assessment to each student. This is pertinent to allow for individualized instruction. Students are working diligently on vocabulary and spelling skills. **MATH**: Ms. Delatte is currently assessing all students' math repertoires to determine how to proceed with their instruction following Labor Day break. They are also focusing heavily on rules and procedures and plan to begin instruction following the return of Labor Day break. • **Upper School Updates:** **ELA:** Ms. Gore reported the upper students are steadfast in improving their small group rotations and boards. Assessments are being conducted by staff, and students are working hard on writing prompts, guide books, and increasing reading comprehension. **MATH**: All teachers are doing a great job instilling rules and procedures to ensure the students have a great start to the school year. • **Middle and Upper School Science and Social Studies**: The Science and Social Studies teachers, Ms. Occhionero and Ms. Domangue are enjoying the transition to working with both the middle and upper school students.	

6. Finance Report

Financial Report

- A. Berthelot presented the August financial statements.
- A. Berthelot went over the financials.

Monthly Recap
August 31, 2023

July MFP	$106,476	
Other Sources	7,438	
Total July Revenue	$113,914	
Expenses for July	$189,119	
Wages & Benefits	112,237	59.35%
Retiree Benefits	858	0.45%
Other Expenses	76,024	
July Profit/(Loss)	(75,205)	
YTD Profit/(Loss)	(75,205)	

3-YEAR COMPARISON

CASH ACCOUNTS:	**7/31/2023**	**7/31/2022**	**7/31/2021**
Operating Account	$589,541	$517,384	$549,734
Payroll Account	$ 1,933	$ 1,011	$ 452
Special Account –Students	$ 1,646	$ 52,741	$ 55,306
Special Account –School	$182,272	$126,367	$126,246
	$775,392	$697,503	$731,738

UPDATES:

-Submitted Operating Budget to LDOE on 08/15/2023…

-SY 23/24 NSLP application approved on 08/29/23… This allows for claims for reimbursement to be processed.

-Prepared AFR data for SY 22/23... AFR submission portal opens on Sept. 5 and is due on Sept. 30.

-Working with Mrs. Rodrigue to complete the **23-24 Academic Recovery and Acceleration Plan**…

To meet federal and state requirements, school systems are required to submit plans to LDOE detailing how they will meet the academic and well-being needs of all students and address the disproportionate impact on Covid-19 on certain subgroups of students through key investments in evidence-based activities and **"Louisiana Comeback Commitments."**

-School lunch application has been approved.

The following **action items** were brought before the Board for approval:

- Approval of the Proposed **2023-2024 MAX School Budget**

Motion was made by K. Chauvin, seconded by J. Talbot, to approve the proposed **2023-2024 MAX School Budget** as presented…Motion passed unanimously.

- Approval of the **New Salary Schedules** for this school year 2023-2024

Motion was made by Dr. C. Hill, seconded by L. Howell, to approve

	• Approval of the **Distribution of CSS Funds to Employees** to be divided half October 1st and half after February 1st
	
	Grants:
	L. Crochet was unable to attend the meeting but had submitted her report.
	
	Other MAX/Nicholls Updates:
	• **GRANT DEVELOPMENT**
	  ○ Continuing to work with MAX administration on identifying grant opportunities to support ongoing initiative with STEAM, CABAS implementation, etc.…
	• **MAX-Nicholls Partnership Action Committee:**
	  ○ Monthly meetings to ensure progress toward goals are being attained.
	
	Grants Submitted
	• **The Bayou Community Foundation**
	  ○ **Phase 2: A full grant application was submitted for Utilizing Technology to Implement Project-Based Learning and Problem Solving.**
	  ○ **Grant Focus:** To purchase 3D printers and complete setup kits along with a one-year supply of accessories and supplies…
	  ○ **Grant Funding Request:**
	  ▪ **Total Technology Funding Request: $3,958**
	  ○ **Grant Funding Announcement/Timeline:** Grant awards are usually made within 1-2 months after the application period closes.
	The Grant was <u>not awarded</u>. Other grant opportunities will be pursued to fund this project.
	
	<u>Building and Sites</u>
	Door was not closing properly. Problem will be addressed as soon as possible.
		the **New Salary Schedules** for this school year 2023-2024…Motion passed unanimously.
		
		Motion was made by L. Howell, seconded by Dr. C. Hill, to approve the **distribution of CSS Funds to employees** to be split half October 1st and half after February 1st … Motion was passed unanimously.
		
		.
		
		The Grant was <u>not awarded</u>.

7. Ad-Hoc Committee/ Coordinator Reports/Updates	**Update on Letter and/or Meeting with Dr. Clune /Any Other Progress Reports Regarding MAX Academy at Nicholls State University** • J. Talbot reported it is now in the hands of Nicholls attorney, and he is waiting to hear back from the legal team.	
8. Other Reports **Principal's Report**	**Principal's Report** Principal A. Rodrigue reported on the following: **Principal's Personal Announcements/Comments** • **DARE** starts Tuesday, September 12, 2023, for 5th Graders. • **Office of Diverse Learners** conducted their on-site monitoring this week. • **Annual Site Visit** upcoming in September/October to go over renewal presentation. • **Enrollment** is currently at **100.** Grades 1-3: **30** Grades 4-5: **30** Grades 6-8: **40** **Update on Planning 2023-2024** • Statewide universal screener – **Dibels** 8- 1st, 2nd and 3rd literacy screener mandated by the state… • Working on PPP… **Progress on Continued *CABAS* Implementation in the School** • Split PLC started this week (Tuesday, August 29th) with Dr. Weber and Dr. Gauthreaux. • PD is on Tuesday, September 5th, for **iReady** and behavior work. **Update on Transportation Plan** • Still no other applicant	
Parent Committee Report	**Parent Committee Report:** **T. Hue, PTA President, reported on the following:** • First PTA meeting was held prior to the Open House last week. • Sign-up sheets were passed out for different committees. • Nominations for Secretary and Vice President opened up. • Nominations will close on Friday, September 8th. After this date, we will decide if ballots will be sent out electronically. • PTA Meeting dates will be on the following Wednesdays: **October 18** **February 21** **April 17** **December 6**	
9. New Board Business	None	
10. Announcements	Our next Monthly Board Meeting: **Thursday, September 28, 2023, at 3:30 P.M.**	
11. Motion to Go Into Executive Session, if Needed	Not Needed	**Motion was made by Dr. S. Welsh, seconded by Dr. C. Hill, to adjourn the meeting…Motion passed unanimously.**
12. Adjournment	Meeting adjourned at **4:13 P.M.**	

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MINUTES OF MEETING

The MAX Charter School Board of Directors

DATE: September 28, 2023
TIME: 3:30 P.M.
PLACE: MAX Charter School
Present: Jake Giardina, Carol "Boo" Broussard (*Zoom*), Janice Fabregas, Dr. Al Davis, Dr. Cleve Hill (*Zoom*), J.J. Buquet, Larry Howell, Dr. Scot Rademaker (*Zoom*), Jason Talbot, Dr. Steve Welsh (*Zoom*), Tiffany Hue, and Melissa Eschette
Als**o present were** Angelic Rodrigue, Angie Berthelot, Catherine Jordan, Lacey Crochet (*Zoom*.) Teacher Rep: Renee Domangue (absent)
Absent: Karen Chauvin

AGENDA		RECOMMENDATION (S)
1. **Call to Order**	J. Giardina called the meeting to order at 3:30 P.M.	
2. **Roll Call**	J. Giardina called the roll.	
3. **Approval of the Minutes**	The Minutes of August 31, 2023, were presented.	The Minutes of August 31, 2023, were accepted, as presented.
4. **BoardTraining/Special Guest Presentation:**	**Christina Woods,** Director of Charter Accountability, Louisiana Department of Education, Office of School Choice, was the Guest Speaker. Ms. Woods gave a slide presentation on The MAX Charter School Charter Renewal Overview which covered the following subjects: **The MAX Charter School – Charter Renewal Overview:** • Ms. Woods conducted the annual site visit today, Thursday, September 28, 2023. • An email will be sent to MAX Principal Ms. Rodrigue with a follow-up of the annual site visit. • The release of the **2022-2023 SPS Scores** is tentatively scheduled for October. • The findings and recommendations will be prepared for BESE by November 20th. • The December SIT Committee Meeting will be held on Tuesday, December 12, 2023, which is the meeting where the MAX renewal will come up. **BESE Approved Alternate Framework:** • Ms. Woods explained the BESE Approved Alternate Framework which is measured as follows: o 60% LEAP Data o 40% School Selected Monitoring Assessments **Performance History Using Alternative Framework:** • **A total of 50 points is required for renewal.** • Points earned in **2021-2022** were **30.** • The results for **2022-2023** are not yet completed. **Academic, Organizational and Financial Performance** • Separate ratings are issued for each of the three (3) performances. **Standards for Alternative Framework Charter Renewal** • **A total of 50 points is required for renewal.**	

5. **Teacher Representative Report**

Teacher Representative Renee Domangue, 4th-8th Social Studies, was not present, but Ms. Rodrigue presented the report on her behalf.

- The 4th and 5th Graders are gearing up for our first pizza party. Students are purchasing slices of pizza to attend an end-of- 9 weeks pizza party.
- Beginning in October, we are also going to implement a work completion/behavior contingency of taking a field trip to Chick-Fil-A once a month.
- The 8th Grade Class has been asked to help the Dyslexia Center by giving their input on Dyslexia.
  - Ms. Domangue and the students began creating a slide presentation with their experiences of what it's like to live and learn with Dyslexia. This will be presented at the Dyslexia Symposium next month.

6. **Finance Report**

Financial Report

- A. Berthelot presented the September financial statements.
- A. Berthelot went over the financials.

Monthly Recap
September 28, 2023

August MFP	$106,473	
Other Sources	51,433	
Total August Revenue	$157,906	
Expenses for August	$ 95,400	
Wages & Benefits	85,298	**89.41%**
Retiree Benefits	858	**0.90%**
Other Expenses	9,244	
August Profit/(Loss)	62,506	
YTD Profit/(Loss)	**12,699**	
CY Reimbursable Expenses (Awaiting claims)		
IDEA	$ 2,451	
Title 1	4,670	
CLSD	2,235	
Redesign	13,914	
Total CY Reimbursable Expenses	**23,270**	
Adjusted YTD Profit/(Loss)	**10,571**	

3-YEAR COMPARISON

CASH ACCOUNTS:	**8/31/2023**	**8/31/2022**	**8/31/2021**
Operating Account	$657,195	$506,160	$582,876
Payroll Account	$ 1,952	$ 883	$ 455
Special Account –Students	$ 2,922	$ 52,741	$ 55,418
Special Account –School	$183,004	$126,389	$126,257

$845,073 $686,173 $765,006

UPDATES:
-Submitted ADOPTED Operating Budget to LDOE on 9/25/2023
-Submitted AFR data for SY 22/23… Info is reviewed by LDOE.
-SY 23/24 Super App is approved. Submitted Reimbursement Requests for 1st Quarter
-***Achieve!*** Reimbursements to date total **$297,370.00**. Working on final amendment in order to draw down ESSER II Funds… These expired on 09/30/2023.

	Allocation	Payments	Remaining
ESSER II Formula	$ 90,323	$ 89,984	$ 339
ESSER II Incentive	$ 900	874	26
ESSER III Formula	$ 162,590	$ 158,252	$ 4,338
ESSER III Incentive	$ 10,209	$ 1,748	$ 8,461
ESSER III Intervention	$ 40,646	$ 40,646	-
IDEA 611 ARP	$ 5,866	$ 5,866	-
	$ 310,534	$ 297,370	$ 13,164

Grants

Grants:

L. Crochet reported on the following:

Grant Development

SONY Corporation of America
Sony Grant Funding Focus: Sony focuses the majority of its charitable giving on art, culture, technology and the environment, with a particular emphasis on education in each of those areas.
MAX Grant Focus: Working with Angelic to identify technological needs for MAX including replacement of all charging, mobile laptop carts.
Grant Deadline: Ongoing (Grants awarded on a rolling basis.)
Grant Funding Request: TBD
Grant Website: https://www.sony.com/en_us/SCA/social-responsibility/giving-guidelines.html

Naiku Innovative Educator Grants
NAIKU Grant Funding Focus: Naiku's Innovative Educator Grants support K-12 classroom teachers in public or private schools seeking to facilitate differentiated and data-driven instruction within teacher teams and/or personalize learning with learner-centric assessment strategies.
Angelic is reviewing with her team to ensure this grant program aligns with MAX Charter's ***CABAS*** program.

Grant Deadline: Applications are evaluated on a rolling basis through November 30, 2023.
Grant Funding Request: TBD
Grant Website: https://www.naikku.net/grants/

Other MAX/Nicholls Updates

- **MAX Name Change**
  - Terry Braud will request an update from the legal team on the possibilities.

- **MAX/Nicholls "Red Out Friday"**
  - Working with Angelic to coordinate a **Red Out Friday** event for MAX Charter students to be a part of athletic campus activities…

- **MAX/Nicholls Partnership Action Committee**
  - Monthly meetings continue to ensure progress toward goals is being attained.

Building & Sites

Building and Sites
No report.

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7. Ad-Hoc Committee/Coordinator Reports/Updates

Update on Letter and/or Meeting with Dr. Clune/Any Other Progress Reports Regarding MAX Academy at Nicholls State University

- Nicholls's legal counsel is working on this.

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8. Other Reports

Principal's Report

Principal's Report
Principal A. Rodrigue reported on the following:

Principal's Personal Announcements/Comments

- Annual Site Visit is being held today, September 28, 2023.
- We are waiting on results from the 8/30/23 Diverse Learner Audit
- Students in 8th Grade are working on a presentation for the Dyslexia Symposium.
- Dr. Broussard is assisting us for coverage with counseling during Ms. Shay's maternity leave.
- Observations and Interns:
  487 Dr. Shanman's course
  382 Dr. Dong's class
  392 Students are coming to run some personalized interventions – getting practice running an intervention, collecting data, and reporting on it.

Update on Planning 2023-2024

- Enrollment is at 100.
- We are still accepting applications.

Pupil Progression Plan (PPP)

- We will have updated PPP for vote at next meeting.
  - It will be sent to the Board for review prior to meeting.

Parent Committee Report	**Update on Transportation Plan** • Still no other applicant **<u>Parent Committee Report:</u>** **T. Hue, PTA President, reported on the following:** **PTA Officers** • PTA officer nominations closed on Friday, September 8th. One nomination was submitted and accepted for secretary. Ballots were not necessary. • **Officers for 2023-2024**: o President – Tiffany Hue o Vice President/Treasurer – Melissa Eschette o Secretary – Morgan Barrilleaux **Fundraising** • **Pick a Date Calendar Fundraiser** for October information is going home Monday, October 2nd. • We have five (5) dates for **Kona Ice** – when you pick five (5) dates, it becomes a fundraiser. **PTA** is covering the cost for the 1st and last date. Students will purchase their own snowballs for **$3** on the other dates. • **Give Back Nights** at three (3) local restaurants are in the works. • Next PTA meeting is scheduled for **Wednesday, October 18th.** Agenda items will include discussing use of funds raised from **Pick a Date Fundraiser** and approving a budget for the year.	----------
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9. New Board Business	None	_____
_____	_____	
10. Announcements	• Our next Monthly Board Meeting: **Thursday, October 26, 2023, at 3:30 P.M.** • Next PTA Meeting: **Wednesday, October 18, 2023**	
_____	_____	_____
11. Motion to Go Into Executive Session, If Needed	Not Needed	
_____	_____	_____
12. Adjournment	Meeting adjourned at **4:15 P.M**.	Motion was made by L. Howell, seconded by J. Talbot, to adjoin the meeting…Motion was passed unanimously.

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MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: October 26, 2023
TIME: 3:30 P.M.
PLACE: MAX Charter School
Present: Karen Chauvin, Carol "Boo" Broussard, Dr. Al Davis, Dr. Cleve Hill, Larry Howell, Dr. Scot Rademaker , Jason Talbot, and Tiffany Hue
Als**o present were** Angelic Rodrigue, Angie Berthelot, Catherine Jordan, and Lacey Crochet. **Teacher Representative**: Renee Delatte
Absent: Jake Giardina, Janice Fabregas, J.J. Buquet, Steve Welsh, and Melissa Eschette

AGENDA		**RECOMMENDATION**
1. Call to Order	K Chauvin called the meeting to order at 3:30 P.M.	
2. Roll Call	K. Chauvin called the roll.	
3. Approval of the Minutes	The Minutes of September 28, 2023, were presented.	The Minutes of September 28, 2023, were accepted as presented.
4.BoardTraining Special Guest Presentation:	None	
5.Teacher Representative Report	Teacher Representative Renee Delatte, 4th, 5th, and 6th Grade Math Teacher, reported on the following: **Lower School:** • In **Social Living** students finished their first *Amplify* Science units and are working on history; understanding the American Revolution and learning to identify the country, state, parish, and city where we live. • In **ELA** students are working on making the process of learning letter sounds and blending, segmenting, and writing words, as well as vocabulary words, more effectively and efficiently using learn unit instruction via a matrix. This is important to us as it increases the likelihood that the students will learn these skills quickly while maintaining them over time. The students are also working hard to earn points for a Halloween dress-down pass, as well as a fall-themed party the Friday after Halloween. • In math we are working on filling in prerequisite gaps linked to grade level objectives. Grade level objectives are being probed once the teacher feels the student is ready. Students in all grades have started to master prerequisite and grade level objectives, some multiple times a week. The results from our first *i-Ready* growth check show an increase in all students ranging from 10-83 across all grade bands! o We are very excited about these results! **Middle School:** • Middle school students are working hard for points to buy their pizza slices. A full pizza (8 pieces) earns admission to the pizza party at the end of each nine weeks. Also, points to be able to dress up in costumes for Halloween can be earned. • Mrs. Taylor and Mrs. D. are working on a work-based contingency for students who earn the privilege of walking to Chick- Fil-A once a month (on their own dime.) • 5th Graders have been doing DARE on Tuesdays. • In **ELA** students are working on personal narratives which will lead to a larger assignment at the end of the unit. They are also participating in reading comprehension skills in a manner that reflects how the state tests present passages and questions that test reading standards. • In math students are diving deeper into place value understanding for 4th grade to the hundred thousandths place and for 5th grade decimals to the thousandths place.	

Upper School:

- Math officially has a teacher—Mr. Dobie Landry! He has been working with Mrs. Delatte to get accustomed to the ways of MAX and *CABAS*.
- 7th Grade students are working on transformation of stimulus function in ELA.

6. Finance Report

Financial Report

- A. Berthelot presented the September financial statements.
- A. Berthelot went over the financials.

	Monthly Recap October 26, 2023	
September MFP	$106,477	
Other Sources	19,984	
Total September Revenue	$126,461	
Expenses for September	$130,616	
Wages and Benefits	109,642	**83.94%**
Retiree Benefits	858	**0.66%**
Other Expenses	20,116	
September Profit/(Loss)	(4,155)	
YTD Profit/(Loss)	**$ (16,854)**	
CY Reimbursable Expenses (Awaiting Claims)		
IDEA	$ 9,026	
Title I	$ 9,040	
CLSD	$ 4,548	
Redesign	$ 25,788	
NSLP	$ 10,541	
Total CY Reimbursable Expenses	**$ 58,943**	
Adjusted YTD Profit/(Loss)	**$ 42,089**	

	3-YEAR COMPARISON		
CASH ACCOUNTS:	**9/30/2023**	**9/30/2022**	**9/30/2021**
Operating Account	$722,363	$482,416	$553,310
Payroll Account	$ 1,954	$ 1,098	$ 456
Special Account –Students	$ 1,659	$ 52,875	$ 55,418
Special Account –School	$183,738	$126,428	$126,268
	$909,714	$663,627	$735452

UPDATES:

-Submitted AFR data for SY 22/23… Awaiting Post-Submission Review

-Audit for FY2023 began on 10/16/2023.

-*Achieve!* Amendment approved on 9/29/23 Requested remaining ESSER II Funds

	ESSER III Funds will expire on 09/30/2024. These funds have been obligated. -Submitted 1st Quarter Financial Report on 10/11/2023 -Submitted EEF Application on 10/19/2023 2023/2024 Funds total $2,006. **Grants:** L. Crochet reported on the following: **Grant Development** • **SONY Corporation of America** o **Sony Grant Funding Focus:** Sony focuses the majority of its charitable giving on art, culture, technology, and the environment, with a particular emphasis on education in each of those areas. o **MAX Grant Focus**: Working with Principal Rodrigue to identify technological needs for MAX, including replacement of all charging, mobile laptop carts… o **Grant Deadline**: Ongoing (grants awarded on a rolling basis) o **Grant Funding Request**: TBD o **Grant Website:** https://www.sony.com/en_us/SCA/social-responsibility/giving-guidelines.html • **Naiku Innovative Educator Grants** o **NAIKU Grant Funding Focus**: Naiku's Innovative Educator Grants support K-12 classroom teachers in public or private schools seeking to facilitate differentiated and data-driven instruction within teacher teams and/or personalize learning with learner-centric assessment strategies. o Principal Rodrigue is reviewing with her team to ensure this grant program aligns with MAX Charter's *CABAS* program. o **Grant Deadline**: Applications are evaluated on a rolling basis through November 30, 2023. o **Grant Funding Request:** TBD o **Grant Website:** https://www.naikku.net/grants/ **Other MAX/Nicholls Updates** • **MAX Name Change** o Dr. Clune has approved the official name change of the Maxine Giardina Charter School to the **MAX Academy at Nicholls State University.** o The Board needs to discuss the next steps to move this name change forward. • **MAX/Nicholls Partnership Action Committee** o Monthly meetings are scheduled to ensure progress toward goals is being attained. **Building and Sites** No report	
7. Ad-Hoc Committee/Coordinator Reports/Updates	**Update on Letter and/or Meeting with Dr. Clune/Any Other Progress Reports Regarding MAX Academy at Nicholls State University** • **Nicholls's legal team is still working on this, and The MAX Board is waiting on an official update from Dr. Clune and Terry Braud.**	

8. Other Reports
 	
Principal's Report
	Principal's Report
	Principal A. Rodrigue reported on the following:
	
	Principal's Personal Announcements/Comments
	• Annual Site Visit that was held last month had feedback. Report is finalized and done. We are cleared.
	• Results from the **8-30/23 Diverse Learner Audit** – "There were no identified areas of systemic non-compliance under the IDEA."
	  o MAX did have a minor critique on the present level of performance on the IEP's, and this has since been amended and fixed.
	• Dr. Broussard is assisting us for coverage with Ms. Shay's Maternity Leave with two (2) graduate students.
	• It is **Red Ribbon Week** this week.
	• Next week students can earn points to wear costumes on Tuesday (Halloween.)
	• MAX has hired a new math teacher **Mr. Dobie Landry.**
	• Ms. Clement, Special Ed teacher, has resigned.
	  o **Ms. Madison Laine** has been hired as the new Special Ed teacher.
	• Students and staff have been invited to a NSU women's basketball game on Friday, November 10th.
	
	Update on CABAS
	• Dr. Weber will visit next week.
	• We continue to work on Teacher rank in PLC.
	
	Pupil Progression Plan (PPP) Action Item
	• A copy of the 14-page plan was included in the MAX Board packet. All state guidelines were followed, and "MAX Charter" caveats were added.
	
	Transportation Plan
	• Still no other applicant
	
	Parent Committee Report:
	T. Hue, PTA President, reported on the following:
	
	• **PTA Meeting was held on 10/18/23.**
	• Meeting was attended by fifteen (15) members, including Dr. A. Davis as MAX Board Rep and MAX Principal A. Rodrigue.
	• Ms. Benoit, Mr. Hotard, Ms. Mantia, and Ms. Domangue provided teacher reports.
	• Information about the **Diverse Learners Monitoring and Annual Site Visit** and **Charter Renewal** were shared with parents by Ms. Rodrigue.
	• PTA Budget was reviewed and approved for 2023-2024.
	Fundraising
	• **Pick a Date Calendar Fundraiser Update**: Three (3) students have turned in calendars so far totaling **$1,012**. Fundraiser ends 10/31/23.
	• Confirmed upcoming **Give Back Nights: Five Guys** 11/8/23 and 12/6/23; **Off the Hook** on 12/19/23…
	• We are looking into requirements for **Community Coffee labels.**
		A motion was made by B. Broussard, seconded by J. Talbot, to accept the 2023-2024 PPP as submitted. Motion passed unanimously.

	○ Dr. Davis spoke to Don Kasten at the Culinary Institute about saving Community Coffee labels; they are on board. He was advised that Sodexo would be another possible source. **Possible Future Fundraiser Ideas** • Pairing a Read-A-Thon with the Pick A Date Fundraiser (idea for next year) • Cook-off or Pastalaya /Jambalaya dinner • Bike Race **Committees** • Meeting with Committee Chair of Teacher Appreciation Committee to plan Christmas luncheon and gifts for teachers… • Meeting with Maintenance Committee Chair to set up volunteer days. • Next PTA Meeting is scheduled for Wednesday, December 6, possibly rescheduling for Thursday, December 7, to not conflict with **Five Guys Give Back Night**.	
9. New Board Business	None	Dr. C. Hill did distribute an article entitled "Schools Not Screening for Math Disabilities" and asked the MAX Board members to peruse it at their convenience.
10. Announcements	• Our next Monthly Board Meeting: Thursday, November 30, 2023, at 3:30 P.M. • Next PTA Meeting: Wednesday, December 6, 2023 • **LAPCS** Charter School Conference: Thursday, December 14, 2023, in New Orleans at the Sheraton on Canal.	Dr. Hill & S. Rademaker will be attending the **LAPCS Conference**.
11. Motion to Go Into Executive Session, if Needed	Not Needed	
12. Adjournment	Meeting adjourned at **4:04 P.M.**	Motion was made by Dr. A. Davis, seconded by Dr. C. Hill, to adjourn the meeting … Motion passed unanimously.

`

MINUTES OF MEETING

The MAX Charter School Board of Directors

DATE: November 30, 2023
TIME: 3:30 P.M.
PLACE: MAX Charter School
Present: Jake Giardina**,** Karen Chauvin (3:45,) Carol "Boo" Broussard, Janice Fabregas, Dr. Al Davis, Dr. Cleve Hill, Larry Howell, Dr. Scot Rademaker, Jason Talbot, Dr. Steve Welsh, Melissa Eschette, and Tiffany Hue
Als**o present were** Angelic Rodrigue, Angie Berthelot, and Lacey Crochet. **Teacher Representative**: **Taylor Brannon**
Absent: J.J. Buquet

AGENDA		**RECOMMENDATION**
1. **Call to Order**	J. Giardina called the meeting to order at 3:30 P.M.	
2. **Roll Call**	J. Giardina called the roll.	
3. **Approval of the Minutes**	The Minutes of October 26, 2023, were presented.	The Minutes of October 26, 2023, were accepted as presented.
4.**BoardTraining** **Special Guest Presentation**	None	
5.**Teacher Representative Report**	Teacher Representative Taylor Brannon 4th, 5th, and 6th Grade ELA Teacher, reported on the following: **SPED Report:** • Nicholls students (ED 382 and 392) came in the last two months observing and working with MAX students. They continue to have a positive experience at MAX and with our students. These classes are college students' first time being in the school setting so we are able to set the tone and make MAX a positive place for their possible future. **Lower School:** • Lower Math took mid and unit assessments before Thanksgiving break. • We are currently reviewing the objectives missed and plan to take pre-unit assessments before Christmas break. This will help place students on the correct target objective when we return. • Students are showing sufficient progress and continuing to master objectives. **Middle School:** • Middle has been working toward another pizza party. They have to purchase a slice of pizza on their graph using their points. When the graph is filled, then the student is eligible to participate in the pizza party. • In **ELA** students are progressing through the personal narrative unit. • Students also took the iReady Growth Monitoring for ELA, and multiple students have shown progress. **Upper School:** • Upper School is implementing **RACES** into itd subject areas for all writings. ○ In reading responses, **RACES** is an acronym strategy for **RESTATE** the question; **ANSWER** the question; **CITE** text evidence; **EXPLAIN** what it means; **SUM** it up.	

6. **Finance Report**

Financial Report

- A. Berthelot presented the September financial statements.
- A. Berthelot went over the financials.

Monthly Recap
November 30, 2023

October MFP	$106,477	
Other Sources	48,995	
Total October Revenue	$155,472	
Expenses for October	$147,846	
Wages and Benefits	116,970	**79.12%**
Retiree Benefits	858	**0.58%**
Other Expenses	30,018	
October Profit/(Loss)	**7,626**	
YTD Profit/(Loss)	$ **(9,228)**	
CY Reimbursable Expenses (Awaiting Claims)		
IDEA	$ 5,612	
Title I	$ 5,814	
CLSD	$ 5,174	
Redesign	$ 13,908	
NSLP (Sept & Oct)	$ 10,651	
ESSER III	$ 3,497	
Total CY Reimbursable Expenses	$ 41,159	
Adjusted YTD Profit/(Loss)	**$ 31,931**	

3-YEAR COMPARISON

CASH ACCOUNTS:	**10/31/2023**	**10/31/2022**	**10/31/2021**
Operating Account	$727,940	$455,184	$523,553
Payroll Account	$ 1,956	$ 1,955	$ 457
Special Account –Students	$ 1,659	$ 52,887	$ 55,480
Special Account –School	$184,406	$126,643	$126,278
	$915,961	$636,669	$705,768

UPDATES:
Attended LASBO Fall Workshop on October 31, 2023
Continuing work on Annual Audit with LaPorte
Submitting Reimbursement Requests and PERs in eGMS
Beginning work on SY 2024/2025 Super App

Grants:
No report

	Other MAX/Nicholls Updates **MAX Name Change** • Dr. Clune has approved the official name change of the Maxine Giardina Charter School to the **MAX Academy at Nicholls State University.** **MAX/Nicholls Partnership Action Committee** • Monthly meetings are held to ensure progress toward goals is being attained. Building and Sites Principal A. Rodrigue asked the Board if a concrete section could be added for a basketball goal to be installed.	See Action Item below. J.Giardina suggested that approval be received from Nicholls.

7. Ad-Hoc Committee Coordinator Reports/Updates
 	
8. Other Reports
 	
Principal's Report
	Update on Letter and/or Meeting with Dr. Clune/Any Other Progress Reports Regarding MAX Academy at Nicholls State University
	• There were two (2) action items on the MAX Agenda:
	  ○ The first action item concerned the **name change**.
	  ▪ **A copy of a letter of support from Dr. Clune to the Louisiana Department of Education to change the name of "The MAX Giardina Charter School" to "The MAX Academy at Nicholls State University"** was distributed to the board. Also attached was the **Charter Contract Amendment Request required by the State Department of Education.** This Charter Contract Amendment Request required MAX Board approval.
	  ○ The second action item concerned **ACT 234 of the 2023 Louisiana Legislative Session** that requires that Automated External Defibrillators must be on every campus, and schools must have "Cardiac Emergency Response Plans." A copy of the proposed plan was given to the Board so a motion could be made to approve the plan.
	
	Principal's Report
	Principal A. Rodrigue reported on the following:
	
	Principal's Personal Announcements/Comments
	• The **Louisiana Department of Education (LDOE)** recommends renewal of the charter contract between The Maxine Giardina Charter School, Inc. and the Louisiana State Board of Elementary and Secondary Education (BESE) for a term of three (3) years **with conditions**.
	  ○ **Conditions for Subsequent Renewal:** The MAX Charter School will fully cooperate with any school improvement efforts initiated by the LDOE.
	  ○ By December 2nd, the Board Meeting time should be officially set. **School Innovation & Turnaround (SIT)** Committee meetings are typically held early afternoon, and they can convene up to thirty (30) minutes earlier than the appointed meeting time.
	• **School Performance Score (SPS) for 2022-2023 was 22.7.**
	• Students' Christmas holiday starts Wednesday, **December 20, 2023**. Students return Monday, **January 8, 2024.**
	• **Records Day** for teachers is Wednesday, **December 20, 2023.**
		Motion was made by B. Broussard, seconded by L. Howell, to accept the Amendment as written…Motion was passed unanimously.
		
		Motion was made by Dr. S. Welsh, seconded by Dr. C. Hill, that MAX have an Automated External Defibrillator on campus and have "Cardiac Emergency Response Plans" as required by ACT 234 of the 2023 Louisiana Legislative Session …Motion was passed unanimously.

	Update on CABAS • Dr. Shanman worked with teachers on **Wednesday, November 15, 2023.** • We continue to work on Teacher Rank in PLC. **Transportation Plan** • Still no other applicant **Parent Committee Report:** **T. Hue, PTA President, reported on the following:** **Fundraising** • Pick-a-Date Calendar Fundraiser for October raised **$6,092.** • **Give Back Night – Cane's** –We're still waiting to hear total amount raised. • **Give Back Night** – **Five Guys** on Wednesday, November 8th, raised **$190.03.** o The next fundraiser is scheduled for Wednesday, December 6th. • **Give Back Night** – **Off the Hook** will be held on Tuesday, December 19th, from 5 P.M. – 9 P.M. • Next PTA Meeting is scheduled for Thursday, December 7th, at 5:30 P.M. o Agenda items will include: updating members on funds raised, finalizing plans for teacher Christmas gifts and luncheon (Dallas Laiche is chairing the committee in charge of this), and scheduling a volunteer work day over Christmas break (Mallorie Shields is chairing the Maintenance Committee.)	
9. New Board Business	None	
10. Announcements	• Our next Monthly Board Meeting: Thursday, December 14, 2023, at 3:30 P.M. • Next PTA Meeting: Wednesday, December 6, 2023, or Thursday, December 7, 2023 • **Five Guys Give Back Night**: Wednesday, December 6, 2023 • **Off the Hook Give Back Night**: Tuesday, December 19, 2023 • **LAPCS Charter School Conference**: Thursday, December 14, 2023, in New Orleans at the Sheraton on Canal. • **Gathering at Cuvee:** Tuesday, December 19, 2023, from 6:30-8:30 P.M.	
11. Motion to Go Into Executive Session, if Needed	Not Needed	
12. Adjournment	Meeting adjourned at **4:09 P.M.**	Motion was made by Dr. C. Hill, seconded by L. Howell & S. Welsh, to adjourn the meeting …Motion was passed unanimously.

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MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: December 14, 2023
TIME: 3:30 P.M.
PLACE: MAX Charter School
Present: Jake Giardina**,** Karen Chauvin, Carol "Boo" Broussard (left at 4:30), Janice Fabregas (left at 4:00), JJ Buquet, Dr. Al Davis, Larry Howell, Jason Talbot, and Dr. Steve Welsh
Als**o present were** Angelic Rodrigue, Angie Berthelot, Lacey Crochet, & Catherine Jordan. **Teacher Representative:** Sarrah Gore **Special Guest:** Sandy Holloway
Absent: Dr. Cleveland Hill, Dr. Scot Rademaker, Tiffany Hue, and Melissa Eschette **Note:** Dr. Hill & Dr. Rademaker were attending a LAPCS Conference in New Orleans.

AGENDA		RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 3:30 P.M.	
2. Roll Call	J. Giardina called the roll.	
3. Approval of the Minutes	The Minutes of November 30, 2023, were presented.	The Minutes of November 30, 2023, were accepted as presented.
4.BoardTraining/Special Guest Presentation:	Guest speaker, BESE District 3 Board Member Sandy Holloway, spoke to the Board on the 2023 BESE Charter Renewal Recommendation Report for The MAX Charter School. Ms. Holloway reported that there is a lot of work ahead to get The MAX Charter School scores higher to meet the requirements of the Renewal Framework in the future.	
5.Teacher Representative Report 6. Finance Report	Teacher Representative Sarrah Gore, 6th, 7th,and 8th Grade ELA Teacher, reported on the following: **Lower School** • Lower Math students just took their second iReady diagnostics. Scores are continuing to climb. Personalized goals are being met daily. Students are finishing up their post-unit tests and pre-unit tests to place them where they need to be once we return from break. **Middle School** • Middle School students are concluding their data collection for the difference between computer read aloud and human read aloud with the intent to place an intervention in January to help with state testing. **Upper School** • Upper is implementing RACES across subjects. o **RACES** is an acronym strategy for **RESTATE** the question; **ANSWER** the question; **CITE** text evidence; **EXPLAIN** what it means; **SUM** it up. • ELA, Social Studies, and Science are focusing on writing objectives. • Math is focusing on getting the pre-requisite skills taught to the students. Ms. Rodrigue announced that Ms. Gore had completed the program in ABA and was graduating on Saturday. Congratulations were extended to Ms. Gore. **Financial Report** Submitted to BESE for approval today were the **school name change request**, along with the MAX Board-approved **minutes**, and **Dr. Clune's letter of support.** • A. Berthelot presented the November financial statements. • A. Berthelot went over the financials. **Monthly Recap**	

December 14, 2023

November MFP	$106,477	
Other Sources	53,154	
Total November Revenue	$159,631	
Expenses for November	$140,062	
Wages and Benefits	113,736	81.20%
Retiree Benefits	858	0.61%
Other Expenses	25,468	
November Profit/(Loss)	19,569	
YTD Profit/(Loss)	$ 10,341	
CY Reimbursable Expenses (Awaiting Claims)		
IDEA (Nov)	$ 2,405	
Title I (Nov)	$ 2,235	
CLSD (Nov)	$ 4,616	
Redesign (Received 12/11/23)	$ 2,034	
NSLP (Nov)	$ 4,997	
ESSER III (Nov)	$ 3,497	
Total CY Reimbursable Expenses	$ 19,784	
Adjusted YTD Profit/(Loss)	$ 30,125	

3-YEAR COMPARISON

CASH ACCOUNTS:	**11/30/2023**	**11/30/2022**	**11/30/2021**
Operating Account	$746,992	$450,902	$499,567
Payroll Account	$ 1,958	$ 1,960	$ 635
Special Account –Students	$ 1,710	$ 5,911	$ 55,531
Special Account –School	$185,146	$173,905	$126,284
	$935,806	$632,678	$682,017

UPDATES:
- Submitted November Lunch/Breakfast Claim
- Continuing work on Annual Audit with LaPorte
- Submitted Reimbursement Requests and PERs in eGMS.
- Working on final *Achieve!* Amendment to draw down remaining ESSER funds
- Working on 23/24 Super App Amendment to update allocation changes
- Beginning work on SY 2024/2025 Super App

GRANTS:
No report

OTHER MAX/NICHOLLS UPDATES

MAX/NICHOLLS PARTNERSHIP ACTION COMMITTEE
- Monthly meetings continue to ensure progress toward goals is being attained.

GRANT DEVELOPMENT

	No Report **<u>BUILDING AND SITES</u>** No Report	
7. Ad-Hoc Committee/Coordinator Reports/Updates	Matter pertaining to a situation brought up at a MAX/Nicholls Partnership Action Committee Meeting that involved a yearly **Parent Perception Survey** and an **Employee Satisfaction Survey** performed by Dr. J. Field at Nicholls State University. Dr. A. Davis sent the Board members a copy of an email from Dr. J. Field stating his willingness to work with Dr. Gautreaux to make modifications that need to be made to the surveys to accommodate the new program and assessment thereof.	
8. Other Reports **Principal's Report**	**<u>Principal's Report</u>** Principal A. Rodrigue reported on the following: **<u>Principal's Personal Announcements/Comments</u>** • The contract for Maxine Giardina Charter School, Inc. and the Louisiana State Board of Elementary and Secondary Education has been extended for a term of three (3) years with conditions. • The cold and flu season has been running through the school … teachers and students alike are being affected. • Records Day for teachers will be Wednesday, December 20, 2023. • Assessments and Benchmark testing starts after Martin Luther King Day. **<u>Transportation Plan</u>** • Still no other applicants	
PTA Report	**<u>Parent Committee Report:</u>** • PTA meeting was held on Thursday, December 7, 2023. MAX Board members Dr. Al Davis and Jason Talbot attended. BESE meeting regarding charter renewal was discussed, and parental testimonials were discussed. o Email was sent to all parents asking for their testimonials in advance of the meeting. We also reminded parents of the email sent out by Ms. Rodrigue with the BESE members' email addresses if parents chose to reach out directly. o Jason Talbot offered to include parental testimonials in his comments. A few parents did email their testimonials which were passed on to Jason. A big thank you to Jason for this! o Congratulations to Ms. Rodrigue, staff, and board members on the renewal of the charter! Cheers to another three (3) years of growth! • Fundraising o Give Back Night – **Cane's -** (October 18, 2023) **$118.00** o Give Back Night – **Five Guys** – (December 6, 2023) Total Not Yet Available - (November 8, 2023) **$190.03** o Give Back Night – **Off the Hook** – (December 19, 2023, 5 P.M – 9 P.M. • Teacher Appreciation Committee – Handling teachers' Christmas gifts from PTA and Teacher Luncheon on Wednesday, December 20, 2023… • Maintenance Committee – Will set a work day or two over the break to organize the multi-purpose room...	

9. New Board Business
 	
10. Announcements
 	
11. Motion to Go Into Executive Session, if Needed
 	
12. Adjournment
	• Approved **$650** in spending for restocking of class rewards/recess equipment
	  o BC/AC - $70
	  o Teachers - $40 each (11)
	  o Paras - $25 each (4)
	  o Will be given in the form of Amazon gift cards for staff to purchase from their wish lists for their classes…
	• Next PTA Meeting – February 21, 2024.
	
	None
	
	• Our next Monthly Board Meeting: Thursday, January 25, 2024, at 3:30 P.M.
	• Immediately after this meeting, all voting members should remain for a second meeting of The MAX Charter School Foundation, Inc.
	• Next PTA Meeting: Wednesday, February 21, 2024
	• **Five Guys Give Back Night**: Wednesday, December 6, 2023
	• **Off the Hook Give Back Night**: Tuesday, December 19, 2023
	
	Not Needed
	
	Meeting adjourned at **5:00 P. M.**
		Motion was made by Dr. S. Welsh, seconded by L. Howell, to adjourn the meeting … Motion passed unanimously.

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MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: February 29, 2024
TIME: 3:30 P.M.
PLACE: MAX Charter School
Present: Jake Giardina**,** Carol "Boo" Broussard, Janice Fabregas, J.J. Buquet, Dr. Al Davis, Dr. Cleve Hill, Dr. Scot Rademaker, Larry Howell, Jason Talbot, Dr. Steve Welsh, Tiffany Hue, and Melissa Eschette
Als**o present were** Angelic Rodrigue, Angie Berthelot, and Catherine JordaN. **TEACHER REP**: Destiny Hotard
Absent: Karen Chauvin

AGENDA		**RECOMMENDATION**
1. **Call to Order**	J. Giardina called the meeting to order at 3:30 P.M.	
2**. Roll Call**	J. Giardina called the roll	
3**. Approval of the Minutes**	The Minutes of December 14, 2023, were presented.	The Minutes of December 14, 2023, were accepted as presented.
4.**BoardTraining/ Special Guest Presentation:**	Dr. C. Hill reviewed some of the subjects that were covered at the LAPCS meeting in New Orleans in December 2023. Some of the subjects were School Safety, AI in the future, changes coming to the workplace, and handling sexual harassment claims. Information with a review of the meetings he attended, along with his suggestions and reminders, was given to each Board member.	
5.**Teacher Representative Report**	Teacher Representative Destiny Hotard, 1st-3rd Grade Science and Social Living Teacher , reported on the following: **Lower School:** • **Lower ELA** teachers are working on both reader and writer immersion to increase students' functional reading and writing repertoires, as well as beginning to look at students' conditioned seeing to increase reading comprehension. o Teachers saw growth in *Winter i-Ready Benchmark* scores for 80% of students and have individualized plans in place to increase scores for all students for the spring benchmark. • **Lower Math s**tudents are being exposed to greater amounts of grade level content with interventions being put in as the data indicates are necessary. • **Lower Social Living s**tudents are working hard on the current science unit, learning both important vocabulary and how the content may come up during state testing. • **Lower Intervention** has shifted, as a function of *Winter Benchmark* data, to encompass more reading fluency and comprehension, in addition to the phonics skills we have been building on. o Third graders have recently begun test environment conditioning for math and ELA, as well as academic test prep across both subjects where students are exposed **to LEAP** practice questions and are taught strategies. **Middle/Upper Schoo**l: • **Upper ELA** is working on *RACES* within prompts and *ReadWork*s. Sixth and seventh grades are working on analyzing stories with multiple parts, while eighth grade is working on analyzing various informational texts, and then comparing the video to the text. All grades have a small group that is working on prerequisite skills. • **Math Middle School** students are earning and cashing in on pizza slices for our end-of-the-nine-	

weeks party! At 2, 000 points per slice, students have to put in a lot of work.

- We are also going to start modeling on Fun Friday to be more aligned with Upper School's contingencies to help the 5th graders transition to Upper School.

6. **Finance Report**

Financial Report

- A. Berthelot presented the January 2024 and February 2024 financial statements.
- A. Berthelot went over the financials.

Monthly Recap
February 29, 2024

January MFP	$106,477	
Other Sources	11,116	
Total January Revenue	$117,593	
Expenses for January	$123,672	
Wages and Benefits	100,837	**81.54%**
Retiree Benefits	911	**0.74%**
Other Expenses	21,924	
January Profit/(Loss)	**(6,079)**	
YTD Profit/(Loss)	$ **6,758**	
CY Reimbursable Expenses (Awaiting Claims)		
IDEA (Nov, Dec, Jan)	$ 7,135	
Title I (Nov, Dec, Jan	$ 10,331	
CLSD (Jan)	$ 2,381	
NSLP (Jan)	$ 4,560	
Total CY Reimbursable Expenses	$ 24,407	
Adjusted YTD Profit/(Loss)	**$ 31,165**	

3-YEAR COMPARISON

CASH ACCOUNTS:	**1/31/2024**	**1/31/2023**	**1/31/2022**
Operating Account	$741,758	$500,145	$511,249
Payroll Account	$ 1,912	$ 1,994	$ 761
Special Account –Students	$ 1,938	$ 6,257	$ 51,216
Special Account –School	$185,566	$174,496	$126,294
	$932,174	$682,892	$689,520

UPDATES:

January 2024

- Submitted Non-Material Amendment on 12/12/2023
- Annual Audit with LaPorte is complete.
- Submitted final *Achieve!* Amendment to draw down remaining ESSER funds
- Submitted 23/24 Super App Amendment on 12/22/223
- Submitted SY 2024/2025 Super App 01/08/2024

	- Prepared W2's/1099's and completed 2023 State & Federal Tax Filing Requirements **February 2024** - SY 23/24 Super App amendment approved… (Claims all processed) - Preliminary work on SY 24/25 Budget is being worked on. - Written Policies and Procedures for approval… - Differentiated Compensation Plan for approval… - Teacher Stipends for October & February went out. The following **Action Items** were brought before the Board: • Consideration of Approval of Written Policies and Procedures to Comply with the Control and Compliance Areas Identified in the Louisiana Legislative Auditor's Statewide Agreed-Upon Procedures. • Consideration of Approval of Differential Compensation Plan Required by LDOE	Motion was made by C. Broussard, seconded by Dr. S. Welsh, to accept the Written Policies and Procedures to Comply with the Control and Compliance Areas Identified in the Louisiana Legislative Auditor's Statewide Agreed-Upon Procedures …Motion passed unanimously. Motion was made by Dr. S. Welsh, seconded by Dr. C. Hill, to approve the Differential Compensation Plan Required by LDOE… Motion passed unanimously.
Grant Development **Building and Sites**	**<u>Grant Development</u>** No Report **<u>Building and Sites</u>** No Report	

7. Ad-Hoc Committee / Coordinator Reports/ Updates	• Dr. A. Davis reported on a matter pertaining to a situation brought up at a MAX/Nicholls Partnership Action Committee Meeting that involved a yearly Parent Perception Survey and an Employee Satisfaction Survey performed by Dr. J. Field at Nicholls State University.	• Dr. Davis suggested that maybe a simpler survey for parents and teachers that is online and confidential could be done. • Dr. C. Hill suggested looking into *Qualtrics.*
8. Other Reports		
Principal's Report	• **<u>Principal's Report</u>** Principal A. Rodrigue reported on the following: • **<u>Principal's Personal Announcements/Comments</u>** Assessments and Benchmark testing completed… The ILT is reviewing student data with teachers. Docs are assisting as we drill down. • Visit from Board of Regents Consortium • MAX Student Newsletter Club – Mondays – Students and Ms. Gore. This will be put on the school's website. • A new Math teacher has been hired. • A new Paraprofessional has been hired. • There are three new Pre-Counseling Interns. • Application Interest Meeting was held January 31st at 5:00 P.M. • D.A.R.E. graduation was held on January 25, 2024, with twelve (12) students graduating. • Nicholls Opera Workshop April 12, 13, and 14. Some of our MAX students will be performing. **<u>Update on *CABAS*</u>**: • Writing across the curriculum to bolster reading gains • Weekly Data shares – PLC • Dr. Weber was at MAX February 1-2 to support ELA, Reading, and Science teachers. • Dr. Shanman was at MAX February 7 to support the Math & Social Studies teachers. • *CABAS* Conference will be held March 22-24. MAX has three (3) teachers and a graduate teacher who will attend.	
Parent Committee Report	**<u>Transportation Plan</u>** • Still no other applicants **<u>Action Item</u>** • Consideration of Approval of Academic 2024-2025 School Calendars **<u>Parent Committee Report:</u>** • **Fundraising** o Give Back Night – Off the Hook – December 19 raised **$201.00** o Give Back Night – Five Guys –February 21st at 11:00 A.M. – 9:00 P.M. (No update on amount raised) • **Actions** o **Amazon gift cards** were distributed to staff to purchase classroom supplies.	Motion was made by J.J. Buquet, seconded by L. Howell, to approve the Academic 2024-2025 School Calendars as presented… Motion passed unanimously.
9. Announcements		

10. New Board Business **11. Motion to Go Into Executive Session, if Needed** **12. Motion to Get Out of Executive Session** **13. Adjournment**	○ Before and Aftercare program - **$70.00** ○ Teachers - **$40.00 each** ○ Paras - **$25.00 each** • **Next PTA Meeting is scheduled for Wednesday, April 17, 2024.** **Announcements** • Our next Monthly Board Meeting: Thursday March 28, 2024, at 3:30 P.M. • Immediately after this meeting, all voting members should remain for a second meeting of The MAX Charter School Foundation, Inc. • Next PTA Meeting: April 17, 2024 • Remember to file your **Annual Tier 3 Personal Financial Statement** by May 15, 2024. (www.ethics.la.gov) • Remember to complete the One Hour Training Course: **ETHICS TRAINING FOR PUBLIC SERVANTS** **New Board Business** • Matter pertaining to the Writing of a Policy Focusing on Parent Complaints • Matter pertaining to Principal's Assessment/COMPASS Evaluation • An Executive Session was called to discuss confidential information pertaining to the principal and a parent. • Executive Session ended at 4:21P.M. No further action was needed. • Meeting adjourned at 4:32P.M.	Motion was made by J.J. Buquet, seconded by Dr. S. Welsh, to go into Executive Session to discuss New Board Business. Motion was made by J.J. Buquet, seconded by Dr. S. Welsh, to leave Executive Session… Motion passed unanimously. Motion was made by J.J. Buquet, seconded by Dr. S. Welsh, to adjourn the meeting … Motion passed unanimously.

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MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: March 28, 2024
TIME: 3:30 P.M.
PLACE: MAX Charter School
Present: Jake Giardina**,** Carol "Boo" Broussard, Janice Fabregas, Dr. Al Davis, Dr. Scot Rademaker, Larry Howell, Jason Talbot, Tiffany Hue, and Melissa Eschette
Als**o present were** Angelic Rodrigue & Catherine Jordan. **Teacher Representative**: Jason Hubbell
Absent: Karen Chauvin, J.J. Buquet, Dr. Cleve Hill, and Dr. Steve Welsh **Note:** Angie Berthelot was not present.

AGENDA		**RECOMMENDATION**
1. Call to Order	J. Giardina called the meeting to order at 3:30 P.M.	
2. Roll Call	J. Giardina called the roll.	
3. Approval of the Minutes	The Minutes of February 29, 2024, were presented.	The Minutes of February 29, 2024, were accepted as presented.
4.BoardTraining/ Special Guest Presentation	None	
5.Teacher Representative Report 6. Finance Report	Ms, Rodrigue introduced the new math teacher **Jason Hubbell** to the Board. Teacher Representative Jason Hubbell, 4th-8th Grade Math Teacher , reported on the following: **Lower School:** • Working on conditioning testing environment for 3rd graders • Wrapping up instruction for 1st and 2nd graders **Middle School:** • Classes are gearing up for LEAP and planning the EOY testing schedule. • Ms. Delatte was awarded a Donor's Choice project for all kinds of playground and indoor games. **Upper School**: • All classes are still working on ***R.A.C.E.S.*** o 6th Grade is reading *Through the Looking Glass.* o 7th Grade is finishing *The Adventures of the Speckled Band* and will be comparing the book to the movie. o 8th Grade is finishing up non-fiction texts. They have experience with comparison of texts and videos. **Financial Report** • C. Jordan presented the March 2024 financial statements in the absence of A. Berthelot. • C. Jordan went over the financials. **Monthly Recap** **March 28, 2024** February MFP $106,477 Other Sources 29,326 Total February Revenue $135,803	

Expenses for February	$142,018	
Wages and Benefits	126,325	**88.95%**
Retiree Benefits	911	**0.64%**
Other Expenses	14,782	
February Profit/(Loss)	**(6,214)**	
YTD Profit/(Loss)	$ **544**	
CY Reimbursable Expenses (Awaiting Claims)		
IDEA (Feb) Cleared 3/18/24	$ 2,343	
Title I (Feb)	$ 3,853	
CLSD (Feb) Cleared 3/18/24	$ 2,254	
NSLP (Feb)	$ 5,071	
Total CY Reimbursable Expenses	$ 13,521	
Adjusted YTD Profit/(Loss)	**$ 14,065**	

3-YEAR COMPARISON

CASH ACCOUNTS:	**2/29/2024**	**2/28/2023**	**2/28/2022**
Operating Account	$735,711	$630,552	$506,667
Payroll Account	$ 1,938	$ 2,022	$ 915
Special Account –Students	$ 1,909	$ 8,731	$ 51,232
Special Account –School	$187,336	$174,764	$126,299
	$926,894	**$816,069**	**$685,113**

We have 2 CD's:

- Special Account - **$178,000**
- MAX Charter School - **$444,000**
- Interest to date on these CD's is **$26,900**

UPDATES:

- Working on SY 24/25 Budget
- 2nd Installment of CSS Stipends issued on Feb. 12, 2024
- Amended SY 23/24 Super App to account for allocation adjustments
- Amended ***Achieve!*** Application to ensure all **ESSER** funds will be drawn down by 09/30/24

Grants

No Report

Building and Sites

No Report

7. Ad-Hoc Committee/Coordinator Reports/Updates	The following **Action Items** were submitted to the Board for approval: • Consideration of Approval of a Policy Focusing on Parent Complaints. **Dr. A. Davis** submitted to the Board a policy focusing on Parent Complaints for Board approval. • Consideration of Approval of a Policy Pertaining to Principal's Assessment/COMPASS Evaluation. **Dr. A. Davis** submitted a policy pertaining to Principal's Assessment/COMPASS Evaluation for Board approval.	A motion was made by Dr. A. Davis, seconded by C. Broussard, to accept both of the policies as submitted… Motion passed unanimously. A motion was made by Dr. A. Davis, seconded by L. Howell, that since it has been reviewed that we accept the policy and also the position where it will be placed in the manual… Motion passed unanimously.
8. Other Reports		
Principal's Report	**<u>Principal's Report</u>** Principal A. Rodrigue reported on the following: **<u>Principal's Personal Announcements/Comments</u>** • LEAP Training Session was held on Tuesday, March 26, 2024. • Eclipse viewing will be on Monday, April 8, 2024. • Leap Prep building momentum • Leap Schedule from Tuesday, April 16 – Thursday, May 9, 2024, plus makeups afterwards • Grades 7th and 8th Grade Cross Curricular Learning will be in Geaux Hall Thursday, May 2 – Thursday, May 9, 2024. • Nicholls Opera Production of ***La Bohème*** will be held Friday-Sunday, April 12, 13, and 14, 2024. o MAX has eleven (11) students and one teacher participating. **<u>Update on *CABAS*:</u>** • Dr. Shanman was at MAX on Wednesday and Thursday, March 13 and 14, 2024. • Ms. Benoit and Ms. Mantia presented at the International ***CABAS*** Conference on Friday, March 22, 2024. • Ms. Benoit was awarded Teacher 1 Rank. • Weekly Data shares at PLC **<u>Transportation Plan</u>** • Still no other applicants	
Parent Committee Report	**<u>Question</u>** • **L. Howell** asked if there was any progress on the school name change to MAX Academy at Nicholls State University. o Ms. Rodrigue stated this was sent out, and we are still waiting for approval by the State Department, and then it will be sent to **BESE** for approval.	
9. Announcements	**<u>Parent Committee Report</u>** • The PTA held two (2) fundraisers in March – **Kona Ice** and **Five Guys.** • There will be another **Kona Ice Fundraiser** in **April.**	

10. New Board Business **11. Motion to Go Into Executive Session, If Needed** **12. Adjournment**	• Next PTA Meeting is scheduled for **Wednesday, April 17, 2024.** • Our next Monthly Board Meeting: **Thursday, April 25, 2024, at 3:30 P.M.** • Next PTA Meeting: Wednesday, April 17, 2024 • Remember to file your **Annual Tier 3 Personal Financial Statement by May 15, 2024. (www.ethics.la.gov)** • Remember to complete the One Hour Training Course: **ETHICS TRAINING FOR PUBLIC SERVANTS.** J. Giardina expressed a concern about keeping track of MAX students once they leave MAX. None Needed Meeting adjourned at 4:15 P.M.	After a brief discussion, J. Giardina suggested that L. Howell could work on this. Motion was made by S. Radamaker, seconded by L. Howell, to adjourn the meeting … Motion passed unanimously.

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MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: April 25, 2024
TIME: 3:30 P.M.
PLACE: MAX Charter School
Present: Jake Giardina**,** Karen Chauvin**,** Carol "Boo" Broussard, Dr. Al Davis, Larry Howell, Jason Talbot, Dr. Steve Welsh, Tiffany Hue, and Melissa Eschette
Als**o present** were Angelic Rodrigue, Angie Berthelot, & Catherine Jordan. **Teacher Reps:** Sarah Billiot and Madison Laine
NOTE: Dr. Cleve Hill was on the phone for a discussion on the Baton Rouge meeting on Monday, April, 22, 2024, with Dr. Cade Brumley, Superintendent of Education.
Absent: Janice Fabregas, J.J. Buquet, Dr. Cleve Hill, and Dr. Scot Rademaker

AGENDA		RECOMMENDATION
1. Call to Order	J. Giardina called the meeting to order at 3:30 P.M.	
2. Roll Call	J. Giardina called the roll. On behalf of Dr. Cleve Hill, J. Giardina asked the MAX Board to amend the Agenda to present information on the meeting in Baton Rouge on Monday, April 22nd. Dr. Cleve Hill attended this part of the meeting by phone.	Motion was made by Dr. S Welsh, seconded by K. Chauvin to amend the agenda to discuss the meeting in Baton Rouge… Motion was passed unanimously. The discussion would take place after the Teacher Representative report so that the teacher representatives could go home.
3. Approval of the Minutes	The Minutes of March 28, 2024, were presented.	The Minutes of March 28, 2024, were accepted as presented.
4.BoardTraining/Special Guest Presentation:	None	
5.Teacher Representative Report 6. New Board Business	**Ms. Sarah Billiot, Lower Special Ed Teacher,** reported on the following: **Lower School**: • Lower School has completed their K-3 Literacy screeners. • We are starting to do our other measures. • We prepared our 3rd graders for testing conditions, and they have been doing a great job with following testing rules and using their accommodations. • We are shifting gears to focus heavily on reading fluency and reading and listening comprehension. **Ms. Madison Laine, Middle/Upper Special Ed Teacher**, reported on the following: **Middle and Upper School**: • We have started taking End-of-Year benchmark tests to show growth. • **4th** Grade had **31%** of the students increase; the highest was an 8-point leap! (4 students still need to test). • **5th** Grade had **71%** of the students increase with a whopping 17-point increase for one student! • **6th** Grade had **55%** of the students increase, and the largest jump was 13 points! • **7th** Grade had **42%** of the students increase. • **8th** Grade had **67%** of the students increase with a massive 11-point jump for the highest growth. • **6th-8th** Grade ELA are working on projects related to books they are reading for a class. • All upper ELA classes are getting into groups to practice **R.A.C.E.S.**	

7. Finance Report	**Amended Agenda to allow J. Giardina to give information regarding the meeting in Baton Rouge with Dr. Cade Brumley, Superintendent of Education** J. Giardina spoke about his meeting with Dr. Cade Brumley, Superintendent of Education, in Baton Rouge-- along with Jason Talbot, MAX Board member, Senator Robert Allain, and Nicholls Lobbyist Marty Chabert's Representative, on Monday, April 22, 2024. The purpose of the meeting was to discuss the grading on state testing that MAX has received in the past. After discussions with Dr. Brumley, he requested that The MAX put in writing a plan of what is needed and make a presentation.	J. Giardina suggested that a committee be formed to write a plan of what is needed and make a presentation as requested by Dr. Brumley. The following Board members volunteered: Karen, Al, Cleve, Larry, Jason, & Steve.

Financial Report

- A. Berthelot presented the April 2024 financial statements.
- A. Berthelot went over the financials.

	Monthly Recap April 26, 2024	
March MFP	$100,744	
Other Sources	23,411	
Total March Revenue	$124,155	
Expenses for March	$115,155	
Wages and Benefits	101,335	88.00%
Retiree Benefits	911	0.79%
Other Expenses	12,909	
March Profit/(Loss)	9,000	
YTD Profit/(Loss)	**$ 9,544**	
CY Reimbursable Expenses (All Cleared)		
IDEA (Mar)	$ 5,765	
Title I (Mar)	$ 4,949	
CLSD (Mar)	$ 2,228	
NSLP (Mar)	$ 6,321	
Total CY Reimbursable Expenses	$ **19,263**	
Adjusted YTD Profit/(Loss)	**$ 28,807**	

	3-YEAR COMPARISON		
CASH ACCOUNTS:	**3/31/2024**	**3/31/2023**	**3/31/2022**
Operating Account	$744,341	$707,442	$517,670
Payroll Account	$ 1,879	$ 2,053	$ 848
Special Account –Students	$ 1,949	$ 6,589	$ 52,526
Special Account –School	$188,061	$175,061	$126,305
	$936,230	$891,145	$697,349

	UPDATES: - SY 24/25 Super App Approved - SY 23/24 Super App Amendment Approved - ***Achieve!*** Amendment Approved – All ESSER funds will be drawn down by 09/30/2024. - Completed Quarterly Payroll Taxes - Working on SY 24/25 Budget - Completed 3rd Quarter Financial Report – See Budget to Actual Comparison **Grants** No Report **Building and Sites** No Report	
8. Ad-Hoc Committee/Coordinator Reports/Updates **9**. Other Reports Principal's Report   <

10. Announcements	students will be able to bring something to their teachers. • The Opera went very well. ○ Some of the students that were in the opera will perform at St. John's Episcopal Church on Sunday, April 28, 2024. • Amazon gift cards will be given to the teachers. • K. Chauvin suggested for **Teachers' Appreciation Week**, having a trail mix bar in the teachers' lounge where they could fill a bag with trail mix for snacks during the week. K. Chauvin will provide the trail mix and bags.	
11. Motion to Go Into Executive Session, if Needed	Our next Monthly Board Meeting: Thursday, May 30, 2024, at 3:30 P.M. Next PTA Meeting: To Be Announced Remember to file your **Annual Tier 3 Personal Financial Statement** by May 15, 2024 (www.ethics.la.gov) Remember to complete the One- Hour Training Course: **ETHICS TRAINING FOR PUBLIC SERVANTS**	
12. Adjournment	None needed…	
	Meeting adjourned at 4: 24 P.M.	Motion was made by L. Howell, seconded by Dr. S. Welsh, to adjourn the meeting … Motion passed unanimously.

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MINUTES OF MEETING
The MAX Academy School Board of Directors

DATE: May 30, 2024
TIME: 3:30 P.M.
PLACE: MAX Academy
Present: Jake Giardina**,** Karen Chauvin**,** Carol "Boo" Broussard, Janice Fabregas, J.J. Buquet, Dr. Al Davis, Dr. Cleve Hill, Larry Howell, Jason Talbot, and Tiffany Hue
Als**o present were** Angelic Rodrigue and Angie Berthelot.
Absent: Dr. Scot Rademaker, Dr. Steve Welsh, and Melissa Eschette

AGENDA		RECOMMENDATION
1**. Call to Order**	J. Giardina called the meeting to order at 3:30 P.M.	
2. **Roll Call**	J. Giardina called the roll.	
3. **Approval of the Minutes**	The Minutes of April 25, 2024, were presented.	The Minutes of April 25, 2024, were accepted as presented.
4 **.Board Training/ Special Guest Presentation:**	None	
5.**Teacher Representative Report**	None	
6. **Finance Report**	**Financial Report** • A. Berthelot presented the May 2024 financial statements. • A. Berthelot went over the financials. **Monthly Recap** **May 30, 2024** April MFP $100,744 Other Sources 25,159 Total April Revenue $125,903 Wages and Benefits $103,028 87.42% Retiree Benefits 911 0.77% Other Expenses 13,915 Expenses for April $ 117,854 April Profit/(Loss) $ **8,049** YTD Profit/(Loss) **$ 17,593** CY Reimbursable Expenses	

	IDEA (April) - Cleared $ 2,250 Title I (April) $ 7,567 CLSD (April) - Cleared $ 2,162 NSLP (April) - Cleared $ 5,061 Total CY Reimbursable Expenses $ 17,040 **Adjusted YTD Profit/(Loss) $ 34,633** **3-YEAR COMPARISON** **CASH ACCOUNTS: 4/30/2024 4/30/2023 4/30/2022** Operating Account $753,033 $694,067 $517,670 **Payroll Account $ 1,878 $ 2,059 $ 576** Special Account –Students $ 1,949 $ 6,589 $ 52,532 Special Account –School $188,812 $175,148 $126,310 $945,672 $877,863 $689,997 **UPDATES**: - Working on SY 24/25 Super App Amendment to budget funds - *Achieve!* – All ESSER funds will be drawn down by 09/30/24 ($5,428 remaining). - Continuing work on SY 24/25 Budget - SY 24/25 Salary Schedules – Action Item Motion to Approve Salary Schedules for the 2024-2025 School Year. A presentation was made by A. Berthelot to the Board on the projected 2024-2025 Salary Schedules. She asked that a motion be made to approve the schedule. **Grants** No Report **Building and Sites** No Report	A motion was made by J.J. Buquet, seconded by K. Chauvin, to accept the MAX proposed 2024-2025 Teachers' Salary Schedule as presented … Motion passed unanimously.
7. Ad-Hoc Committee/Coordinator Reports/Updates	**Ad-Hoc** No Report	

8. Other Reports

Principal's Report

Principal's Report

Principal A. Rodrigue reported on the following:

- **Principal's Personal Announcements/Comments** Ms. Rodrigue thanked the Board members who were in attendance at the Awards and 8th Grade Completion Ceremony May 23, 2024.

-- Summer School is being **held May 28 – June 13, 2024**. There are 38 students participating.
-- Enrollment is at **102** students.
-- MAX is looking for a Social Studies teacher.
-- The ***ILT*** **(Instruction Leadership Team)** attended the **Teacher Leader Summit in New Orleans** on May 29, 2024. Those attending were Angelic Rodrigue, Sarah Billiot, and Renee Delatte.

Update on *CABAS*:

-- Dr. Gautreaux came to the MAX on May 21, 2024, to have a closeout review.
-- MAX is reviewing Benchmark Data with Dr. Gautreaux and Dr. Weber to plan for next year.
-- Dr. Gautreaux will be at the MAX next week.

Parent Committee Report

Transportation Plan

- Still no other applicants

Parent Committee Report

Tiffany Hue, PTA President, reported on the following:

- The PTA meeting was held on Wednesday, April 17th. Group discussed **Fun in the Sun**, field trips, and **Teacher Appreciation**.
  - Email was sent to PTA members requesting approval for funding increases.
  - Decision was made to increase field trip funding from $500 to $1,000 to offset the cost of field trips.
    - 11 Votes Yes – 0 No
  - Decision was made to increase **Fun in the Sun Day** funding from $500 to $1,000 to cover the cost of obstacle course, inflatable, and foam party.
    - 11 Votes Yes – 0 No
  - All parents were emailed to sign up to volunteer for **Fun in the Sun Day**. Response was great. Lots of extra adults were on hand to supervise.
  - **Teacher Appreciation** –
    PTA sent out themes for each day for kids to bring a small item for their teacher each day.
    - **Monday** – Our Teachers and Staff Quench Our Knowledge--Bring your teachers' favorite drink.
    - **Tuesday** – Our Teachers and Staff Raise the Bar--Bring your teachers' favorite candy bar or sweet snack with a special thank you note.
    - **Wednesday** – We Won the Lottery with Our Teachers and Staff --Bring your teachers a scratch off lottery ticket.
    - **Thursday** – Our Teachers and Staff Are All That and a Bag of Chips--Bring your teachers' favorite bag of chips or salty snack.

9. New Board Business

10. Announcements	▪ **Friday** – Our Teachers and Staff Are the Highlight of Our School--Bring your teachers something in a neon color, sticky notes, nail polish, etc. ▪ PTA provided lunch on May 24, 2024, from Gina's Catering. ▪ PTA gifted every staff member a $30 gift card to their favorite restaurant.	
11. Motion to Go Into Executive Session, if Needed	None	
12. Adjournment	• Our next Monthly Board Meeting: Thursday, June 27, 2024, at 3:30 P.M. • Next PTA Meeting: To Be Announced • Remember to complete the One Hour Training Course: **ETHICS TRAINING FOR PUBLIC SERVANTS.**	
	Not needed	
	Meeting adjourned at **4:16 P.M.**	Motion was made by K.Chauvin, seconded by J.J. Buquet, to adjourn the meeting … Motion passed unanimously.

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MINUTES OF MEETING
MAX ACADEMY SCHOOL BOARD OF DIRECTORS

DATE: June 27, 2024
TIME: 3:30 P.M.
PLACE: MAX Academy
Present: Jake Giardina**,** Carol "Boo" Broussard, Janice Fabregas, J.J. Buquet, Dr. Al Davis, Dr. Cleve Hill, Larry Howell, Dr. Scot Rademaker, and Jason Talbot
Als**o present were** Angelic Rodrigue and Angie Berthelot.
Absent: Karen Chauvin, Dr. Steve Welsh, Tiffany Hue, and Melissa Eschette

AGENDA		RECOMMENDATIONS
1. **Call to Order**	J. Giardina called the meeting to order at 3:30 P.M.	
2. Roll Call	J. Giardina called the roll.	
3. Approval of the Minutes	The Minutes of May 30, 2024, were presented.	The Minutes of May 30, 2024, were accepted as presented.
4.**BoardTraining Special Guest Presentation**	None	
5.Teacher Representative Report	None	
6. **Finance Report**	**Financial Report** • A. Berthelot presented the June 2024 financial statements. • A. Berthelot went over the financials.	

Monthly Recap
June 27, 2024

May MFP	$ 99,799	
Other Sources	24,645	
Total May Revenue	$124,444	
Wages and Benefits	105,492	84.23%
Retiree Benefits	911	0.73%
Other Expenses	18,844	
Expenses for May	$ 124,247	
May Profit/(Loss)	**(803)**	
YTD Profit/(Loss)	**$ 16,790**	
CY Reimbursable Expenses		
IDEA (May)	$ 1,866	
Title I (April)	$ 7,567	
Title I (May)	$ 7,536	
CLSD (May)	$ 4,599	
NSLP (May)	$ 4,358	
Total CY Reimbursable Expenses	$ 25,926	

	Adjusted YTD Profit/(Loss) **$ 42,716** **3- YEAR COMPARISON** **CASH ACCOUNTS: 5/31/2024 5/31/2023 5/31/2022** Operating Account $750,283 $690,728 $537,143 Payroll Account $ 1,878 $ 1,925 $ 768 Special Account –Students $ 1,980 $ 1,631 $ 52,639 Special Account –School $189,547 $180,863 $126,325 **$943,653 $875,147 $716,875** **UPDATES**: • Submitted SY 24/2 Super App Amendment on 6/19/24 • Continuing work on SY 24/25 Budget… Public Inspection set for July 10… • NSLP – Elected CEP again for SY 24/25... Renewed contract with LPSO for breakfast and lunch… • Agreed to bind Insurance Policies with Gallagher… Proposal is **$51,254.08**. • Attended LASBO Summer Summit on June 18-19 in Baton Rouge… **Grants** No Report **Building and Sites** The school is working on floors, painting, and building repairs.	.
7. Ad-Hoc Committee/Coordinator Reports/Updates ****This report, taken from an email between Dr. Davis and Dr. Hill, may be out of order in this agenda, but it was brought forth at the meeting.**	**Consideration of Approval to Adopt the Proposed MAX Academy 2024-2025 Board Meeting Dates**… ****Dr. A. Davis, along with Dr. Cleve Hill, offered some insight into an updated report from the MAX Accountability Framework Committee. The MAX Board received the information via email, & Dr. Davis addressed these thoughts/concerns at the meeting.** **Cleve:** *"**First**, LEAP testing, I believe almost 100%, is written into the statutes. As such, any changes to it must come from the legislature.* ***Second**, at this point, I would suggest having MAX create a **Formative Assessment System**, starting with a baseline for each testable student, testing them at least four(4) times per school year in the testable subjects, which leads up to **LEAP** testing. The idea is to show growth/progress even though a student may not "pass"*	Motion was made by L. Howell, seconded by Dr. C. Hill, to adopt the P**roposed MAX Academy 2024-2025 Board Meeting Dates** as presented … Motion passed unanimously.

	*the **LEAP** test. Such a Formative System could be an augment to **LEAP** testing, whereby growth/progress data could also be used to grade MAX and determine its **SPS**. The creation of a **Formative Assessment System** that could augment **LEAP** testing (and other criteria that determine SPS could be presented to the State Superintendent Dr. Cade Brumley as our plan."* **Al:** *"When we present our assessment proposal to the state, the first bullet point should say that we are NOT flouting our **LEAP** responsibilities in any way.* ***But** based on our new curriculum initiatives with Nicholls and **CABAS**, we need to find place for the progress made by individual students on any assessment tool that rates our performance!* *We also need to stress that we are taking students who are already underperforming. We are not picking and choosing. This method of determining who makes it into our population also benefits the assessment ratings of the school districts from which the students come.* *We also need to show the state exactly how our **proposed assessment rubric** should look. This is the crucial point I will continue to stress when we begin our work. We have to show exactly what we mean. **And** what we come up with has to end up with a passing grade for us! In other words, using last year's data that gave us a failing grade, how can we put the same data into our proposed system and come up with a passing grade?"*	
8. <u>Other Reports</u> **Principal's Report**   <

9. New Board Business	**See Agenda Item # 7… MAX Accountability Framework Committee Report**	
10. Announcements	• Our next Monthly Board Meeting: Thursday, July 25, 2024, at 3:30 P.M. • Next PTA Meeting: To Be Announced • Remember to complete the One Hour Training Course: ETHICS TRAINING FOR PUBLIC SERVANTS.	
11. Motion to Go Into Executive Session, if Needed	None Needed	
12. Adjournment	Meeting adjourned at **4:02 P.M.**	Motion was made by Dr. A. Davis, seconded by J.J. Buquet, to adjourn the meeting …Motion was passed unanimously.

` **MINUTES OF MEETING**

The MAX Charter School Board of Directors

DATE: July 27, 2023
TIME: 9:04 A.M.
PLACE: MAX Charter School
Present: Jake Giardina, Carol "Boo" Broussard, Janice Fabregas, Dr. Al Davis, Dr. Scot Rademaker, Jason Talbot, Dr. Steve Welsh, Tiffany Hue, and Melissa Eschete
Als**o present were** Angelic Rodrigue and Angie Berthelot.
Absent: Karen Chauvin, Dr. Cleve Hill, Larry Howell, and J.J.Buquet **Note:** Lacey Crochet was unable to attend.

AGENDA		RECOMMENDATION
1. **Call to Order**	J. Giardina called the meeting to order at 9:04 A.M.	
2. **Roll Call**	J. Giardina called the roll.	
3. **Approval of the Minutes**	The Minutes of June 29, 2023, were presented.	The Minutes of June 29, 2023, were accepted as presented.
4.**BoardTraining/ Special Guest Presentation:**	None	
5.**Teacher Representative Report**	No Report	
6. **Finance Report**	**Financial Report** ○ A. Berthelot presented the July financial statements. ○ A. Berthelot went over the financials.	

Monthly Recap
July 27, 2023

June MFP	$ 97,790	
Other Sources	20,623	
Total June Revenue	$118,413	
Wages & Benefits	75,094	58.59%
Retiree Benefits	858	0.67%
Other Expenses	52,210	
Total June Expenses	128,162	
June Profit/(Loss)	(**9,749**)	
YTD Profit/(Loss)	**187,189**	
CY Reimbursable Expenses (Awaiting Claims)		
Title I - Cleared July 21	4,197	
Title II – Cleared July 24	660	
Total CY Reimbursable Expenses	$ 4,857	
Adjusted YTD Profit/(Loss)	**$ 192,046**	

Grants

3-YEAR COMPARISON

CASH ACCOUNTS:	6/30/2023	6/30/2022	6/30/2021
Operating Account	$680,402	$495,472	$554,633
Payroll Account	$ 1,930	$ 983	$ 452
Special Account –Students	$ 1,613	$ 52,741	$ 55,306
Special Account –School	$181,589	$126,346	$126,236
	$865,534	$675,542	$736,627

UPDATES:
-*Achieve!* Amendment approved on 6/30/23…. Claimed more *ESSER* Funds in July…
-Continuing to work on Budget for SY 2023/2024…
-Budgeted Super App funds for SY 2023/2024… Currently being reviewed by LDOE…
-Completed claims in SY 2022/2023 Super App…
-Completed *TRSL* Fiscal Year Closeout…
-Attended *LAPCS* Bottom Line Event on July 19-20…

***Achieve!* Application Reimbursements**	**YTD**	**Requested in July**	**Left to Claim**
	$229,696	**$ 57,984**	**$ 18,723**

Note: McKenzie Patterson did not show up once again to give the MAX Board her proposal regarding her sorority taking over the fundraiser for MAX.

Grants:
L. Crochet was absent from the meeting but had submitted her report.

Grants Submitted

- **The Bayou Community Foundation**
  Phase 2: A full grant application was submitted for Utilizing Technology to Implement Project-Based Learning and Problem Solving.
  - **Grant Focus:** To purchase 3D printers and complete setup kits along with a one-year supply of accessories and supplies…
  - **Synopsis**: Funding will be utilized to purchase 3D printers and supplies to implement multisensory, project-based learning within the classroom. In the classroom, 3D printers enable students to take a project from the idea phase to conceptualization, which invokes their imaginations and their cognitive functions.
  - **Grant Funding Request:**
    - **Total Technology Funding Request:** $3,958
  - **Grant Funding Announcement/Timeline:** Grant awards are usually made within 1-2 months after the application period closes.
    - **The Grant was not awarded.** Other grant opportunities will be pursued to fund this project.

Building and Sites	**Other MAX/Nicholls Updates:**
	• **GRANT DEVELOPMENT**
	  ○ Continuing to work with MAX administration on identifying grant opportunities to support ongoing initiative with STEAM, CABAS implementation, etc.
	  ○ **Grant Opportunities**:
	  ▪ **Danos Gives:** https://www.danos.com/foundation/grant-application/
	  ➢ Now accepting applications through August 31, 2023
	  ▪ **The MAX and Victoria Dreyfus Foundation:** https://www.mvdreyfusfoundation.org/
	  ➢ Funding timeline: Spring Award Round May 11-November 10
	  ▪ **Entergy Charitable Foundation Grant:** https://www.entergy.com/community/ecf-grants/
	  ➢ The goal of the Entergy Charitable Foundation is to support initiatives that help create and sustain thriving communities. The focus areas for foundation funding are education/workforce development, poverty solutions and environmental programs.
	  ➢ Submission Deadlines: February 01 and August 01
	• **MAX/Nicholls Partnership Action Committee:**
	  ○ Meeting once a month to ensure progress toward goals is being attained
	  ▪ Summer committee meeting attendance has been low. Hoping to boost meeting attendance when school resumes in the fall…
	Building and Sites
	No report	

7. Ad-Hoc Committee Coordinator Reports/Updates **8. Other Reports**	**Update on Letter and/or Meeting with Dr. Clune/Any Other Progress Reports Regarding MAX Academy at Nicholls State University** • J. Talbot reported he had correspondence with Dr. Clune regarding the name change to MAX Academy at Nicholls State University. Dr. Clune said Nicholls State University supports the name change, and their legal personnel are doing the final check. **Consideration of Approval of Proposed 2023-2024 MAX Board of Directors Calendar Dates** • The 2023-2024 MAX Board of Directors Calendar Dates were proposed by B. Broussard and considered for approval by the MAX Board. **Consideration of Approval to Move MAX Board meetings to 3:30 P.M. on the Last Thursday of Each Month When Appropriate** • A brief discussion was held on the possibility of changing the time of the Board of Directors meeting. It was decided the day would remain as Thursday, but the time would change from 9:00 A.M. to **3:30 P.M.** B. Broussard will work up an adjusted schedule to reflect the time change.	A motion was made by Dr. S. Welsh, seconded by J. Talbot, to accept the 2023/2024 MAX Board Calendar Dates as submitted….Motion passed unanimously. A motion was made by Dr. S. Welsh, seconded by J. Fabregas, to change the meeting time from 9:00 A.M. to 3:30 P.M….Motion was passed with B. Broussard voting against the time change.

Principal's Report	**<u>Principal's Report</u>** Principal A. Rodrigue reported on the following: **Principal's Personal Announcements/Comments** • Attended the **LAPCS Bottom Line** event July 19th-20th • *LEAP* Scores came in Monday, July 23, 2023. • We have two (2) Pre-Counseling interns coming to MAX from Nicholls State University. • New Parent Meeting was held on Wednesday, July 26, 2023. • Enrollment is currently at **103**. . **Update on Planning 2023-2024** • Statewide universal screen for literacy (1st, 2nd, and 3rd Grade students in August) • Continued Curricular materials • State supplied Social Studies materials. • Working on the PPP because of the new literacy requirement **Progress on Continued *CABAS* Implementation in the School** • Dr. Gautreaux and Dr. Weber are working with me on a schedule of PLC's. o Trying to tailor to teachers' needs • Professional Development will be held July 31-August 2, 2023. **Update on Transportation Plan** Still no other applicant	
Parent Committee Report	**<u>Parent Committee Report:</u>** **T. Hue, PTA President, reported on the following:** • Working on PTA list of potential meeting dates • PTA will be supplying lunch for teachers on their Professional Development days.	
9. New Board Business	None	
10. Announcements	• Our next Monthly Board Meeting: **Thursday, August 31, 2023**	
11. Motion to Go Into Executive Session, if Needed	None Needed	
12. Adjournment	Meeting adjourned at 9:32 AM.	Motion was made by Dr. S. Welsh, seconded by Dr. S. Rademaker , to adjourn the meeting .. Motion passed unanimously.