

MINUTES OF MEETING
The MAX ACADEMY School Board of Directors

DATE: November 21, 2024

TIME: **3:35 P.M.**

PLACE: MAX ACADEMY

Present: Jake Giardina, Karen Chauvin, Carol “Boo” Broussard, Janice Fabregas, J.J.Buquet, Dr. Albert Davis, Dr. Cleve Hill, Larry Howell, and Jason Talbot
Also **present were** Angelic Rodrigue & Angie Berthelot. **Teacher Representative:** Sarrah Gore

Absent: Dr. Steve Welsh, Dr. Scot Rademaker, and Melissa Eschette

AGENDA	RECOMMENDATION	
1. Call to Order	J. Giardina called the meeting to order at 3:35 P.M.	
2. Roll Call	J. Giardina called the roll.	
3. Approval of the Minutes	The Minutes of October 31, 2024, were presented.	The Minutes of October 31, 2024, were accepted as presented.
4. Board Training Special Guest Presentation	Dr. C. Hill reported on the Charter Board Leadership Academy (CBLA) meeting held on Thursday, November 14, 2024, Dr. Hill reviewed with the Board members the key points from the Charter Board Leadership Academy meeting. A copy of his report was given to each Board member. The four (4) points of particular interest to The MAX Academy are as follows: • School must have balanced budget at the end of each fiscal year. • Board members should review bylaws to see if term limits are being violated and make sure conflict of interest/nepotism policies are up to date. • Board should have an operating agreement between MAX and the PTO. • Board should be aware of an open invitation from LAPCS to come and do a Board Training (Melissa Carollo).	
5. Teacher Representative Report	Sarrah Gore, Upper ELA Teacher, reported on the following: <u>Lower School:</u> ELA: All students are working hard on their individualized programming at teacher station. • In Grades 1-2, Group 1 is working hard to master the 3 units of Reading Mastery before moving on to more difficult content. • Groups 2 and 3 are wrapping up CKLA Grades 1 and 2 Unit 1; the groups plan on beginning Unit 2 upon the return from Thanksgiving break. • In Grade 3, Group 1 is wrapping up their last unit of Ready Mastery. Groups 2 and 3 are also wrapping up CKLA Grades 1-2 Unit and are planning on beginning Unit 2 after Thanksgiving. • Group 4 is working on Grade 3 Unit 1 and is working on increasing the quality of their writing. • At the computerized instruction station, students are working on listening and reading comprehension via Readworks. • Students are reviewing phonics skills during peer tutoring. • Lastly, we just wrapped up our November progress monitoring via I-Ready's growth check. ○ Student growth was an average of 18 points in comparison to October's data. <u>Middle School:</u> Math: • Students are finishing their lessons on multi-digit subtraction in 4th grade and multi-digit multiplication in 5th grade this week. We will be doing another round of progress monitoring	

	tomorrow. As of today, 66% of middle schoolers have already met their January progress monitoring. ELA: - Fourth and fifth grade have concluded a morphology unit specifically targeting the 3rd grade repertoire. - Baseline data averaged 32% across the three (3) classes. - Post-assessment data indicated mastery at an average of 87%. - Fifth grade completed their <i>Titanic</i> research projects, which was related to their <i>Magic Tree House: Tonight on the Titanic novel.</i> - Mr. Henry’s homeroom students are finishing their pirates’ research project, which is related to their <i>Magic Tree: Pirates Past Noon novel.</i> - Both classes are beginning Figurative Language units, while the other 4th grade class is transitioning to working on earlier prerequisite skills to more effectively close the gap in instructional history. This will allow for a better foundation on all skills and better reception of grade level material. GENERAL: Next Friday, our “Big Savers” will have the opportunity to purchase a walking field trip to Chick-fil-A --weather permitting. Access to this trip requires 10,000 points in their savings account, no more than four (4) marks, and/or white slips within a week’s period leading up to the event. Students will also be decorating a TREC Christmas tree. Upper School: ELA: We are finishing our narrative writing unit in all grades where students focused on sensory details within their own writings and other people’s writings. All grades are finishing up an essay related to the readings we have been focusing on. On the most recent test (POV), all students except for five (5) passed (87% of students). We will work heavily on RACES in December and begin our eBay orders related to RACES. We have already started working on ReadWorks in the teacher group. Math: - Eighth grade is wrapping up dilations and similarity and then will begin to move into describing transformations involving dilations. - Seventh grade is working on finding unit rates involving ratios and fractions. Class had to do a prerequisite lesson covering complex fractions which are needed in finding unit rates. - Sixth grade just finished covering a lesson on finding the area of triangles and other polygons and are beginning to move into using nets to find surface area. SPED: Mrs. B. applied and received a <i>TAWASI</i> grant to get the school a popcorn machine/supplies and different items to be used for inside recess. Financial Report A Berthelot presented the November 2024 financial statements. A Berthelot went over the financials. <table><tr><td></td><td>Monthly Recap</td></tr><tr><td></td><td>October 31, 2024</td></tr><tr><td>October MFP</td><td>\$124,317</td></tr><tr><td>Other Sources</td><td><u>65,010</u></td></tr><tr><td>Total October Revenue</td><td>\$189,327</td></tr></table>		Monthly Recap		October 31, 2024	October MFP	\$124,317	Other Sources	<u>65,010</u>	Total October Revenue	\$189,327	
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6. Finance Report												

	Wages and Benefits\$102,80885.71% Other Expenses17,143 Expenses for October\$119,951 October Profit/(Loss)69,376 YTD Profit/(Loss)\$ 35,640 CY Reimbursable Expenses (Awaiting Claims) IDEA (Sept & Oct) - Approved\$ 4,575 IDEA 611 Set Aside (1st Qtr) – Approved\$ 4,356 Title I (Sept & Oct) - Cleared\$ 9,135 Title IV (1st Qtr) – Cleared\$ 764 Lunch (Oct)\$ 7,309 Redesign 103a (1st Qtr) – Approved\$ 966 Total CY Reimbursable Expenses\$ 27,105 Adjusted YTD Profit/(Loss)\$ 62,745 3-YEAR COMPARISON CASH ACCOUNTS:10/31/202410/31/202310/31/2022 Operating Account\$773,962\$727,940\$455,184 Payroll Account\$ 1,657\$ 1,956\$ 1,955 Special Account –Students\$ 4,826\$ 1,659\$ 52,887 Special Account –School\$193,263\$184,406\$126,643 \$973,708\$915,961\$636,669 UPDATES: - Processed the Certified and Support Staff Stipends on Wednesday, Nov. 13, 2024 - Processed October Reimbursement Requests in EGMS - FY 2023-2024 Audit – Working with LaPorte - Attended 2024 LASBO Fall Workshop on Wednesday, November 6, 2024 - Final Expense Report for ESSA submitted today Grants Ms. Rodrigue and A. Berthelot met with Lacey Crochet and were introduced to a new person who will be helping with grants in the future. Building and Sites No Report 7.Ad Hoc Committee/ Update on MAX Accountability Framework Committee (K. Chauvin, C. Hill, L. Howell, J. Talbot, & S. Rademaker)
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Coordinator Reports/Updates	J. Talbot reported as follows: • The Committee met earlier before the Board meeting and had input from Dr. Gautreaux to further clarify the alternative framework that is in place and some potential modifications. • One of the areas that needs further clarification involves some of the in-house growth measures that are being utilized. • The Committee discussed the possibility of looking at additional tiers related to LEAP scores that might reflect student growth that the school is not necessarily being credited for. • The Committee will be working on these things to provide a modified framework to submit to the department in the upcoming months.	
8. Other Reports Principal's Report PTA REPORT 9. New Board Business 10. Announcements	<u>Principal's Report</u> Ms. Rodrigue reported on the following: Principal's Personal Announcements/Comments: • Teacher of the Year is Sarrah Gore, Upper ELA 6th, 7^h, and 8th Grades. • Support Person of the Year is Shanicia Hamilton who works in Intervention Grades 4th thru 8th. • The school replaced two (2) vacated Para positions. One is former MAX student Devine Martin. • PLC's have focused on Progress Monitoring Data and Student Work. • World's Finest Chocolate Fundraiser was successful. Proceeds will go toward transportation costs for fieldtrip to Global Wildlife. We are working on other fundraisers. • Progress Monitoring is ongoing, and we are seeing continued improvements. • SPS is up over 9 points, and School Progress Grade went from D to C. Update on CABAS • Dr. Gautreaux has worked remotely with me this month. • Drs. Weber and Shanman continue video conferencing with teachers weekly. Transportation Plan Still no other applicant. <u>Parent Committee Report</u> Melissa Eschette's report was submitted as follows: Fundraising/Committee Reports: • Pick-a-Date Fundraiser was a success. Total raised was \$6,239. • Volunteers are being sought on Fridays for nacho and hot dog sales. • The PTA is planning a Christmas event for staff. • The next PTA meeting is Wednesday, January 8, 2025, at 6:00 P.M. • None needed. • Our next Monthly Board Meeting: Wednesday, December 18, 2024 at 3:30 P.M. • Next PTA Meeting: Wednesday, January 8, 2025, at 6:00 P.M. • Annual Louisiana Charter School Conference: Thursday, December 12, 2024, Sheraton Hotel,	

11. Motion to Go Into Executive Session, If Needed 12. Adjournment	New Orleans, LA Remember to complete the One Hour Training Course: ETHICS TRAINING FOR PUBLIC SERVANTS. None needed. Meeting adjourned at 4:19 P.M.	Motion was made by L. Howell, seconded by J.J. Buquet, to adjourn the meeting ... Motion was passed unanimously.
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