

MINUTES OF MEETING

The MAX Academy School Board of Directors

DATE: October 31, 2024

TIME: 3:30 P.M.

PLACE: MAX ACADEMY

Present: Jake Giardina, Carol “Boo” Broussard, Janice Fabregas, J.J. Buquet, Dr. Cleve Hill, Larry Howell, Jason Talbot, and Melissa Eschette

Also present were Angelic Rodrigue & Angie Berthelot**Teacher Representative:** Taylor Rodrigue Brannon

Absent: Karen Chauvin, Dr. Al Davis, Dr. Steve Welsh, and Dr. Scot Rademaker

AGENDA	RECOMMENDATION	
1. Call to Order	J. Giardina called the meeting to order at 3:30 P.M.	
2. Roll Call	J. Giardina called the roll.	
3. Approval of the Minutes	The Minutes of September 26, 2024, were presented.	The Minutes of September 26, 2024, were accepted as presented.
4.Board Training Special Guest Presentation	Dr. C. Hill reported on meetings with Charter Board Leadership Academy on October 8, 2024, (<i>Zoom</i>) and Communication and Advocacy Meeting on October 11, 2024, (on site at Children’s Hospital.) Dr. Hill reviewed with the Board members information from the meetings emphasizing items the Board members might not be aware of. A copy of his report was given to each Board member.	
5. Teacher Representative Report	Taylor Rodrigue Brannon, 4th & 5th Grade ELA Teacher, reported on the following: <u>Lower School:</u> <u>ELA:</u> - We are continuing to work on Reading Mastery Units 1-3 for learners who require additional phonological awareness and phonics instruction. - We are working on Unit 1 for CKLA (Core Knowledge Language Arts) for learners at first, second, and third grade instructional levels. At the first and second grade levels, this includes learning basic parts of speech, reading first/second grade level stories independently and answering comprehension questions or sequencing story events, and spelling single syllable words. At the third grade level, students are reading classic tales and answering comprehension questions in written format, as well as analyzing various components of a story. <u>Middle School:</u> <u>Math:</u> We are working on multi-digit subtraction in 4th grade and multi-digit multiplication in 5th grade. - Today we did another round of progress monitoring using EasyCBM (Curriculum-Based Measurement), and I am super excited to see the growth that students have made on their progress to their growth goals! <u>ELA:</u> - Fifth grade has concluded the morphology lesson. The class improved from 36% on the pre-test to 89% on the post-test. - Fifth grade concluded reading their 4th novel in the Magic Tree House Series and finished group projects today. We also began our 5th novel, <i>#17 Tonight on the Titanic</i>, and the students are so engaged in the material. We will move on to Figurative Language after. - One fourth grade class is still working on morphology. We have switched teaching tactics to me drilling flashcards of the target prefixes and suffixes, then, will move back into application of the content. - The other fourth grade class, as of today, has mastered the morphology lessons. Pre-test was 26%;	

6. Finance Report

post-test was **89%** mastery. We will have a final practice of its application tomorrow and then move on to Figurative Language.

GENERAL:

- Wednesday our “big savers” had the opportunity to purchase a 15,000 point walking field trip to the Student Union to have lunch at Pizza Hut. Next month there will be a Chick-fil-A trip for those who were able to save enough money.

Upper School:

Progress Monitoring:

- We have started progress monitoring on **EasyCMB** (Math) and **Acadience** (ELA).
 - Teachers have been analyzing the data every two weeks to ensure move when criteria have been met.
 - The criterion for **EasyCBM** is a goal of **80%** and for **Acadience**, it is individualized for each student.
 - If criterion is met on **EasyCBM**, students are able to earn a themed dress-down day on Mondays,
 - For **Acadience** each grade band has individualized reinforcers for their students.
 - School-wide we have goals that are posted for **EasyCBM** and **Acadience**.
 - Each ELA teacher has a goal for **Acadience** for their students.

Math:

- Eighth grade is about to move into Dilations and Similarity Regarding Shapes.
- Seventh grade is about to start focusing on Finding Unit Rate involving Ratios of Fractions.
- Sixth grade is currently working on Finding the Area of Polygons.

ELA:

- In Upper ELA, almost all grades are done with Unit 1. They are working on reading narrative texts and answering questions.
 - Sixth grade has been working on citations and dialogue.
 - Seventh grade is working on how to answer written responses by using **RACES** or fixing writings.
 - Eighth grade is working on looking at various perspectives within writings.
 - All grades are working on a lot of fluency and point of view/author’s purpose. We have had great classroom discussions and improvement on writings.

Science:

Classes are working on test-taking strategies, annotating readings, and using **RACES** to answer essay-style questions while working on grade- level standards in **Amplify**.

Financial Report:

A. Berthelot presented the October 2024 financial statements.
A. Berthelot went over the financials.

Monthly Recap October 31, 2024		
September MFP	\$101,121	
Other Sources	<u>61,504</u>	
Total September Revenue	\$162,625	
Wages and Benefits	\$112,804	83.32%
Retiree Benefits	911	0.67%
Other Expenses	<u>22,576</u>	

	Expenses for September	\$135,380	
	September Profit/(Loss)	<u>(27,245)</u>	
	YTD Profit/(Loss)	\$ <u>(33,736)</u>	
	CY Reimbursable Expenses (Awaiting Claims)		
	IDEA (Aug & Sept)	\$ 4,663	
	Title I (Aug & Sept)	\$ 9,027	
	Lunch (Sept) - Cleared	\$ 4,994	
	Redesign 1003a (1 st Qtr) - Cleared	<u>32,548</u>	
	Total CY Reimbursable Expenses	\$ <u>51,232</u>	
	Adjusted YTD Profit/(Loss)	\$ <u>17,496</u>	
	3- YEAR COMPARISON		
	CASH ACCOUNTS:	9/30/2024	9/30/2023 9/30/2022
	Operating Account	\$703,935	\$722,363 \$482,416
	Payroll Account	\$ 4,325	\$ 1,954 \$ 1,908
	Special Account –Students	\$ 3,479	\$ 1,659 \$ 52,875
	Special Account –School	<u>\$192,563</u>	<u>\$183,738</u> <u>\$126,428</u>
		<u>\$904,302</u>	<u>\$909,714</u> <u>\$663,627</u>
	UPDATES:		
	- Submitted AFR Post Submission requirements for SY 23/24		
	- Processed September Reimbursement Requests in EGMS		
	- Completed 1 st Quarter Payroll Taxes		
	- Submitted 1 st Quarter Financial Report		
	- FY 2023-2024 Audit – Working with Laporte		
	- Attended Month 4 of Business Manager Academy on Tuesday, October 29		
	The following Action Items were presented for Board approval:		
	1. Presentation and Adoption of the Louisiana Compliance Questionnaire (For Audit Engagement of Charter Schools) for the 2023-2024 fiscal year audit.		
	2. Presentation and Approval of the 2024-2025 Certified and Support Staff Stipend Allocation Plan.		
	Motion was made by C. Broussard, seconded by L. Howell, to adopt the Louisiana Compliance Questionnaire (for Audit Engagement of Charter Schools) for the 2023-2024 fiscal year as presented ... Motion was passed unanimously.		
	Motion was made by C. Broussard, seconded by J. Fabregas, to approve the 2024-2025 Certified and Support Staff Stipend Allocation Plan as presented ... Motion was passed unanimously.		

	<u>Grants</u> N. Bourgeois is working on Lorio Grant and will have information at the next Board meeting. <u>Building and Sites</u> No report	
7. Ad-Hoc Committee/Coordinator Reports/Updates 8. Other Reports Principal's Report Transportation Report Parent Committee Report	Update on MAX Accountability Framework Committee (K. Chauvin, C. Hill, L. Howell, J. Talbot & S. Rademaker) J. Talbot reported they are in the process of scheduling to move forward with this. <u>Principal's Report</u> Principal A. Rodrigue reported on the following: Principal's Personal Announcements/Comments: • PLCs have focused on Progress Monitoring Data and student work. • Walkthroughs in November will focus on opportunities to respond. • World's Finest Chocolate Fundraiser – Earmarked for school-wide field trip • Smaller fundraisers are earmarked for grade- level reinforcers. Progress Monitoring is ongoing. • PTA Meeting will be Wednesday, November 13, 2024. • Opera has started once again with Dr. Francis from NSU. Update on Cabas • N. Bourgeois is assisting teachers to get info into Learning Pictures. • Dr. Gautreaux continues to come weekly. • Drs. Weber and Shanman continue video conferencing with teachers weekly. Transportation Plan Still no other applicant. <u>Parent Committee Report</u> PTA President Melissa Eschette reported on the following: • PTA Executive Board Members have been appointed as follows: President – Melissa Eschette Vice President – Peaches August Treasurer– Tammy Benoit Secretary – Jessica Besson • Fundraising/Committee Reports ○ Give Back Night at Five Guys raised \$140.61. ○ Pick-A-Date Fundraiser is still going on – So far 8 students have returned their calendars and money for a total of \$3,152.00. ○ Alumni Grill was contacted about their Burger of the Month – We chose December 2025. ○ The next PTA Meeting is November 13, 2024, at 6:00 p.m.	

9. New Board Business 10. Announcements 11. Motion to Go Into Executive Session, If Needed 12. Adjournment	○ The Opera is scheduled for May 1, 2025, May 3, 2025, and May 4, 2025. Not needed... • Our next Monthly Board Meeting: Thursday, November 21, 2024, at 3:30 P.M. • Next PTA Meeting: Wednesday, November 13, 2024, at 6:00 P.M. • Annual Louisiana Charter School Conference: Thursday, December 12, 2024, Sheraton Hotel, New Orleans, LA • Remember to complete the One Hour Training Course: ETHICS TRAINING FOR PUBLIC SERVANTS. Not needed... Meeting adjourned at 4:24 P.M.	Motion was made by Dr. C. Hill, seconded by J.J. Buquet, to adjourn the meeting ... Motion was passed unanimously.
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