

MINUTES OF MEETING
The MAX Charter School Board of Directors

DATE: September 26, 2024

TIME: 3:30 P.M.

PLACE: MAX ACADEMY

Present: Jake Giardina, Carol “Boo” Broussard, Janice Fabregas, J.J.Buquet, Dr. Cleve Hill, Larry Howell, Dr. Scot Rademaker, Jason Talbot, and Melissa Eschette

Also present were Angelic Rodrigue & Angie Berthelot. **Teacher Representative:** Renee Delatte

Absent: Karen Chauvin, Dr. Al Davis, and Dr. Steve Welsh

AGENDA	RECOMMENDATION	
1. Call to Order	J. Giardina called the meeting to order at 3:30 P.M.	
2. Roll Call	J. Giardina called the roll.	
3. Approval of the Minutes	The Minutes of August 29, 2024, were presented.	The Minutes of August 29, 2024, were accepted as presented.
4.BoardTraining Special Guest Presentation	None	
5.Teacher Representative Report	Renee Delatte, 4th & 5th Grade Math Teacher, reported on the following: <u>Lower School:</u> Math: • 1st Grade has started using visuals to build addition and subtraction problems. • 2nd Grade is currently working on breaking apart one-step and two-step word problems for addition and subtraction. • 3rd Grade continues to review multiplication and is currently learning about place value, rounding to the nearest tens and hundreds place with 2, 3 and 4-digit numbers. <u>Middle School:</u> • 4th Grade Math is working on place value understanding, leading into comparing and rounding numbers. • 5th Grade Math is using counting cubes to understand volume. <u>ELA:</u> • Both grade levels have completed the lesson on identifying story elements and using R.A.C.E.S. to answer constructed response questions. ○ Middle School averaged a 46% on the pre-assessment, and on the post-assessment, there was an average of 82% mastery. • Students have completed reading two novels and conducting research projects related to the content of the novels. • Students have begun reading the third book in the <i>Magic Treehouse Series</i> and are working on morphology in class. <u>Upper School:</u> <u>ELA:</u> • Students are doing a heavy focus on fluency, trying to get everyone on grade-level fluency levels. • Students are also heavily working on writings which include sensory details. • Students will have small groups for phonics, context clues, and writing prerequisites that they are missing. • All grades are working on their own goals for reinforcers they chose.	

6. Finance Report

<u>Progress Monitoring Updates:</u>		
<u>Math:</u>		
- Students have officially completed two rounds of progress monitoring. - Students have been using I-Ready lessons that are on students’ instructional level as the intervention for accelerating the students in individual domains. - Their current focus domain is Algebra and Algebraic Thinking. They chose this one first because it encompasses Numbers and Operation basics as well. They plan to continue this until Christmas. Students who attain a 50th percentile score are considered to pass each round. Teams are meeting once a month.		
<u>ELA:</u>		
<u>Middle ELA:</u>		
Activity monitoring and making decisions on progress monitoring per the Acadience Scoring Guide and decision protocol have been created with Dr. Shanman’s input.		
NOTE: Upper School had great success with their car wash last week and success with the ice cream sundae sales today.		
 <u>Financial Report:</u>		
A. Berthelot presented the September 2024 financial statements.		
A. Berthelot went over the financials.		
 Monthly Recap		
September 26, 2024		
August MFP	\$100,001	
Other Sources	<u>7,341</u>	
Total August Revenue	\$107,342	
Wages and Benefits	\$ 91,130	74.91%
Retiree Benefits	911	0.49%
Other Expenses	<u>30,526</u>	
Expenses for August	\$121,656	
August Profit/(Loss)	<u><u>(14,314)</u></u>	
YTD Profit/(Loss)	\$ <u><u>(60,981)</u></u>	
CY Reimbursable Expenses (Awaiting Claims)		
IDEA	\$ 2,378	
Title I	\$ 4,472	
Lunch	\$ 6,320	
ESSER III Incentive	\$ 2,769	
Total CY Reimbursable Expenses	<u>\$ 15,939</u>	
Adjusted YTD Profit/(Loss)	<u><u>\$ (45,042)</u></u>	

3-YEAR COMPARISON
CASH ACCOUNTS: **8/31/2024** **8/31/2023** **8/31/2022**

<u>Operating Account</u>	\$681,338	\$657,195	\$506,160
<u>Payroll Account</u>	\$ 1,739	\$ 1,952	\$ 883
<u>Special Account –Students</u>	\$ 2,000	\$ 2,922	\$ 52,741
<u>Special Account –School</u>	\$191,792	\$183,004	\$126,389
	<u>\$876,869</u>	<u>\$845,073</u>	<u>\$686,173</u>

UPDATES:

- Submitted AFR data for SY 23/24... Still working on Post Submission requirements
- Processed August Reimbursement Requests in EGMS... Payments should start soon.
- Working on new Super App Amendment to account for allocation changes
- DCA and CSS Stipends have been processed and sent this month.
- Notable Applications – High Dosage Tutoring, Education Excellence Fund
- Submitted final ESSER funding Reimbursement Request. .. All funds drawn down **(\$310,712 total)**
- Month 3 of Business Manager Academy on Tuesday, September 23 – Virtual Session

Grants

N. Bourgeois working on list of requirements for Lorio grant

Building and Sites

Leak in roof needs to be fixed and awning repaired from storm damage.

7. Ad-Hoc Committee/Coordinator Reports/Updates	Update on MAX Accountability Framework Committee (K. Chauvin, C. Hill, L. Howell, J. Talbot, & S. Rademaker) No report	
8. Other Reports Principal's Report	<u>Principal's Report</u> Ms. Rodrigue reported on the following: <u>Principal's Personal Announcements/Comments:</u> • Hurricane days were September 11-13; Teacher Day was Monday, 9/16. Students returned on Tuesday, September 17th. • LDOE Federal ESSA Monitoring was rescheduled for Wednesday, October 10, 2024. • Next School Support Institute/Systems Leaders Collaboration will be Wednesday, October 23, 2024. • School is working on fundraising for CABAS incentives and Field Trip. ◦ Car Wash will be held on Saturday, October 5, from 9 A.M. to 12 P.M. at the corner of Jackson and St. Mary Streets. • Progress monitoring is ongoing. • Alternate Framework – Board members were given a copy of the LDOE Alternative Charter Elementary/Middle School Renewal Framework: LA Key Academy and MAX Charter School information with progress/performance scores to be reviewed. • PTA Meeting will be held on Wednesday, October 16, 2024. <u>Update on Cabas:</u> • Dr. Gautreaux continues to come weekly. • Drs. Weber and Shanman continue video conferencing with teachers weekly. They are meeting today with ELA and Social Studies teachers. <u>Transportation Plan</u> Still no other applicant	
Parent Committee Report	<u>Parent Committee Report</u> Melissa Eschette reported on the following: • The first PTA Meeting will be held on Wednesday, October 16, 2024, at 6:00 P.M. • The Five Guys Give Back had to be rescheduled to October 16, 2024, from 11 A.M. to 9P.M. • October is Dyslexia Awareness Month. Last year we did great with the Pick-a-Date Calendar and hope to do this again this year.	
9. New Board Business	Dr. C. Hill reported the meeting he was to attend on September 11th that was to be held at the Children's' Hospital had to be cancelled due to the hurricane. He is hoping it will be rescheduled in October.	
10. Announcements	<u>Announcements</u> • Our next Monthly Board Meeting: Thursday, October 31, 2024, at 3:30 P.M. • Next PTA Meeting: October 16, 2024 at 6:00 P.M. • Annual Louisiana Charter School Conference: Thursday, December 12, 2024, Sheraton Hotel, New Orleans, LA	

11. Motion to Go Into Executive Session, if Needed 12. Adjournment	Remember to complete the One-Hour Training Course: ETHICS TRAINING FOR PUBLIC SERVANTS. None needed Meeting adjourned at 4:15 P.M.	Motion was made by L. Howell, seconded by Dr. C. Hill, to adjourn the meeting ... Motion was passed unanimously.
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